



## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
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MEMBERS  
DISTRICT 1. JAMES E. BALL  
2. JOE DAVIS, III  
3. BILLIE JO UNDERWOOD  
4. CHARLES F. GRUBER

May 17, 2022

**Via Mail and Email – kjessip@alabamacounties.org**

Katherine S. Jessip, Assistant Director  
Investing in Alabama Counties  
Association of County Commissions of Alabama  
Post Office Box 5040  
Montgomery, Alabama 36103

**RE: Resolution #2022-088 and Agreement with Association of County Commissions of Alabama (ACCA) to Participate in Investing in Alabama Counties (IAC) Joint Bidding Program**

Dear Ms. Jessip:

The Baldwin County Commission, during its regularly scheduled meeting held on May 17, 2022, took the following actions:

- 1) Adopt *Resolution #2022-088* and approve the *Agreement* with the Association of County Commissions of Alabama (ACCA) to participate in the joint bidding program for counties participating in Investing in Alabama Counties (IAC), a Program of the ACCA; and
- 2) Approve me, as Chairman, to execute any related documents.

Enclosed is a **fully executed copy** of the *Resolution #2022-088* and *Agreement* for your file.

If you have any questions or need further assistance, please do not hesitate to contact me or Cian Harrison, Clerk / Treasurer, at (251) 937-0264.

Sincerely,

JAMES E. BALL, Chairman  
Baldwin County Commission

JB/clc Item BM1

cc: Ron Cink  
Cian Harrison  
Eva Cutsinger  
Christie Davis  
Wanda Gautney  
Kathy McHugh  
Katrina Taylor

ENCLOSURE(S)

## **Resolution #2022-088**

### **Resolution And Agreement To Participate In The Joint Bidding Program For Counties Participating In Investing In Alabama Counties, A Program Of The Association Of County Commissions Of Alabama**

**WHEREAS**, Section 41-16-50(b), Code of Alabama 1975, authorizes two or more counties in the state to enter into agreements for the joint bidding and purchase of items required to be bid under Alabama's competitive bid law (§§ 41-16-50 *et seq.*, Code of Alabama 1975); and

**WHEREAS**, the Association of County Commissions of Alabama (the "Association") has agreed to administer a joint bidding program pursuant to § 41-16-50(b) for counties participating in the Association's Investing in Alabama Counties ("IAC") program for the joint bidding of certain equipment, materials, and supplies required to be competitively bid under Alabama's competitive bid law (the "IAC joint bidding program" or "program"); and

**WHEREAS**, pursuant to § 41-16-50, each county participating in the IAC program that desires to participate in the IAC joint bidding program is required to adopt a similar resolution, signifying its desire to participate and its agreement to the terms and conditions of participation; and

**WHEREAS**, the Baldwin County Commission (the "Commission") desires to join and participate in the IAC joint bidding program and understands and agrees to the procedures as set out below:

1) That the Association, a non-profit organization devoted to providing support and services to its membership of the counties in Alabama, shall provide administrative services to the program, and in this regard, shall:

- oversee the development of written specifications for each item to be bid,
- provide notice by mail or as otherwise authorized by Alabama's competitive bid law to respective bidders for each item to be jointly bid as required by law,
- open bids pursuant to bid specifications at its office at 2 North Jackson Street in Montgomery, Alabama, and
- provide other services as necessary excluding the awarding of the contracts.

2) That to participate in the program, the Commission shall forward to the Association the names and addresses of each person or company who has submitted a written request to be included in solicitations of bids for a particular item (its "vendor list"), and that following receipt of said vendor lists, the Association shall mail, or as otherwise authorized by Alabama's competitive bid law, appropriate bid specifications to each applicable person or company if that particular item is being bid, as provided in § 41-16-54.

3) That in compliance with § 41-16-54, the Commission shall not be eligible to purchase an item under a contract awarded through the program unless it has provided the Association with its vendor

list for that item, if such a list is held by the County.

4) That the Association will provide the Commission notice of each solicitation for bid and in compliance with § 41-16-54, the Commission shall post said notice on a bulletin board in the County's purchasing office.

5) That in compliance with § 41-16-54, the Commission agrees that it shall not be eligible to purchase an item under a contract awarded through the program unless it has posted such notice.

6) That following the opening of bids, a pre-designated county commission will serve as awarding authority for the IAC joint bidding program and shall determine the lowest responsible bidder and award any contract bid through the program at a regular meeting of the designated county commission as announced at the opening of bids.

7) That the Association shall not serve as the awarding authority for any item bid through the program.

8) That participation in the program is strictly voluntary, and that, subject to the conditions set out in paragraphs 2, 3, 4, and 5, once a contract has been awarded for a particular item bid through the program, the Commission may purchase that item during the contract period under the terms of and at the price established under the contract, but shall not be required to purchase any particular item under the contract awarded through the program.

9) That if the Commission decides to purchase an item other than through the program, it must separately bid that item if such bidding is required by Alabama's competitive bid law.

10) That following the award of a contract under the program, purchases of items through the program by the Commission shall be made directly from the successful bidder by the County pursuant to its own purchasing policy, and that there shall be no joint purchasing agent representing the program or any counties participating in the program.

11) That the Commission shall remain a member of the program so long as it desires and agrees to participate in this joint bidding agreement under its terms and conditions, and that the Commission shall give at least thirty (30) days notice in writing to the Association of its intent to terminate its participation in the program and the date on which its participation will terminate.

12) That following the termination of the Commission's participation in the program, the Commission shall be removed from the program and from any correspondence or advertisement regarding the program or any item to be bid under its terms and conditions.

13) That following its termination from the program, the Commission shall not be eligible to make purchases under the terms and at the cost of the contract award for a particular item, and will be required to bid each item on its own under the requirements of Alabama's competitive bid law.

14) That this resolution, once adopted by the Commission, shall serve as its agreement and contract with all other counties participating in the program for the joint bidding of certain items required to be bid under Alabama's competitive bid law.

15) That prior to soliciting any bids for items to be jointly bid under the program, the Association shall forward a list of all participating counties to the Office of Examiners of Public Accounts.

16) That for a county to purchase an item through the program, it must have joined the program by adopting this resolution prior to the solicitation of bids for that item, but that once the county has joined the program, it shall remain a member, and subject to the conditions set out in paragraphs 2, 3, 4, and 5 above, shall be eligible for the purchase of all items thereafter bid under the program until and unless it terminates its participation as set out in paragraphs 11, 12, and 13 above.

**BE IT RESOLVED BY THE COMMISSION** that it agrees to all terms and conditions of the IAC joint bidding program as set out above, and desires to participate in said program.

**BE IT FURTHER RESOLVED** that it is the intent of the Commission by adoption of this resolution to enter into a joint bidding agreement with all other counties participating in the IAC joint bidding program.

**BE IT FURTHER RESOLVED** that a copy of this resolution be immediately forwarded to the Association with a request that the Baldwin County Commission be included in the IAC joint bidding program for all items bid through the program until and unless notified of the County's desire to terminate its participation under the procedures set out in paragraphs 11, 12, and 13 above.

**IN WITNESS THEREOF**, the Baldwin County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the 17<sup>th</sup> day of May, 2022.

  
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James E. Ball  
Chairman, Baldwin County Commission

