



**COUNTY COMMISSION  
BALDWIN COUNTY**

312 Courthouse Square, Suite 12  
Bay Minette, Alabama 36507  
(251) 937-0264 Main  
(251) 580-2500 Fax

[www.baldwincountyal.gov](http://www.baldwincountyal.gov)

**Anu Gary**  
Administrative Services Manager  
agary@baldwincountyal.gov  
(251) 580-2564

**Monica English**  
Assistant Administrative Services Manager  
mtaylor@baldwincountyal.gov  
(251) 580-1696

November 22, 2019

Mr. Ray Cole  
Van Scoyoc Associates, Inc.  
101 Constitution Avenue, N.W.  
Washington, DC 20001

**RE: Appropriation Agreements Aligned to the Baldwin County  
Fiscal Year 2019 - 2020 Budget**

Dear Mr. Cole:

Please find enclosed a **fully executed original Agreement** approved during the September 20, 2019, Baldwin County Commission meeting. This *Agreement* appropriates county public funds (as follows) for activities benefiting a myriad of public purposes as set forth within the *Agreement*:

Van Scoyoc Associates, Inc. (not to exceed \$114,000.00)

The term of the *Agreement* shall commence October 1, 2019, and expire September 30, 2020, and may be terminated per the parameters as set forth therein.

If you have not received a check within forty-five (45) days of receipt of this correspondence, please contact Eva Cutsinger, Senior Accountant, at (251) 580-2521.

If you have any questions or need further assistance, please do not hesitate to contact Ron Cink, Budget Director, at (251) 580-1646.

Sincerely,

  
MONICA ENGLISH  
Assistant Administrative Services Manager  
Baldwin County Commission

ME/vk Item GD2

cc: Ron Cink  
Christie Davis  
Cian Harrison  
Eva Cutsinger

ENCLOSURE(S)

**MEMORANDUM OF AGREEMENT**

The Baldwin County Commission (hereafter "BCC") hereby retains Van Scoyoc Associates, Inc. (hereafter "VSA") as consultants and advisors with regard to various legislative issues. VSA undertakes to monitor and evaluate these issues and to advise BCC on the components of an agency and legislative plan and the appropriate strategy necessary to achieve the goals of such a plan. VSA will perform such services with regard to those issues as are mutually agreed to between VSA and BCC.

It is understood that VSA may be required to register for work performed on behalf of the BCC under the Lobbying Disclosure Act of 1995, as amended (2 USC §1601 et seq.) and any subsequent laws or regulations on behalf of BCC.

In consideration of the performance of these services, BCC shall pay to VSA the sum of \$9,500.00 per month, with such payments due monthly and in advance.

This Agreement shall become effective October 1, 2019 and shall continue in effect until September 30, 2020, or unless terminated by BCC or VSA by written notice given to the other at least thirty (30) days prior to the proposed date of termination. Any fees earned or reimbursable expenses incurred prior to the receipt of said notice of termination shall be paid by BCC.

This Agreement shall be deemed to be a contract made under the laws of the State of Alabama and for all purposes shall be construed in accordance with said laws. In the event of a dispute between the parties, they mutually consent to jurisdiction in the state court of appropriate jurisdiction in the State of Alabama.

VAN SCOYOC ASSOCIATES, INC.

Date: 11/5/19

By: H. Stewart Van Scoyoc  
H. Stewart Van Scoyoc  
President

BALDWIN COUNTY COMMISSION

Date: 11/19/19

By: Billie Jo Underwood  
~~Charles F. Gruber~~ Billie Jo Underwood  
Chairman, Baldwin County Commission



ATTEST:  
Wayne Dyess  
Wayne Dyess  
County Administrator