



## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincountyal.gov

MEMBERS  
DISTRICT 1. JAMES E. BALL  
2. JOE DAVIS, III  
3. BILLIE JO UNDERWOOD  
4. CHARLES F. GRUBER

November 19, 2019

Neopost USA, Inc.  
c/o Accurate Control Equipment, Inc.  
30652 Sgt E I Boots Thomas Drive  
Spanish Fort, AL 36527  
ATTN: Randall Stabb

**REFERENCE:** Lease of One (1) Postage Machine for the Baldwin County Solid Waste Department  
Located at the Magnolia Landfill

Dear Mr. Stabb:

The Baldwin County Commission during their regularly held meeting on November 19, 2019, approved the lease of one (1) postage machine off the State of Alabama bid for the for thirty-six (36) months as follows:

**Solid Waste Department - Magnolia Landfill**

Neopost Model IN360SH-P5 – IN360 Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray

IN3ERR – IN360 e-RR activation & starter kit, include e-RR SW & Rate File w/50 eDel Conf, 50 eSig Conf & 100 eCert labels

INSCAN – IN USB Barcode Scanner for Department Scanning or eServices Accounting Package, Rate Protection & Full Coverage Maintenance Contract  
\$370.56 per quarter - \$1,482.24 per year

Please find attached your copy of the executed Agreement. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

If you have any questions, please call the Purchasing Director, Wanda Gautney at (251) 580-2520.

Sincerely,

BILLIE JO UNDERWOOD, Chairman  
Baldwin County Commission

BJU:wg Item #BE-12

Attachment

cc: Wanda Gautney, Purchasing Director

### Section (A) Office Information

Office Number	Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	(251) 928-4976	10/14/2019

### Section (B) Billing Information

Company Name	BALDWIN COUNTY COMMISSION		
DBA			
Billing Address	312 COURTHOUSE SQ STE 11		
City State Zip+4	BAY MINETTE	AL	36507-4809
Contact Name	FINANCE-ACCOUNTS PAYABLE	Phone	(251) 937-9561
Contact Title		Fax	(251) 580-2536
Email Address		PO #	

### Section (C) Installation Information (if different from billing information)

Company Name	BALDWIN COUNTY SOLID WASTE		
Installation Address	15140 COUNTY ROAD 49		
City State Zip+4	SUMMERDALE	AL	36580-4239
Contact Name	ALLISON OWENS	Phone	(251) 937-9561
Contact Title		Fax	
Email Address	ALLISON.OWENS@BALDWINCOUNTYAL.GOV		
Main Post Office		PO 5-Digit Zip Code	

### Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IN360SH-P5	From Local Dealer Inventory Only...IN360 Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray
1	IN3ERR	IH360 e-RR activation & starter kit. Incl e-RR SW & Rate File w/50 eDel Conf, 50 eSig Conf & 100 eCert labels
1	INSCAN	IN USB Barcode Scanner for Department Scanning or eServices

### Section (E) Lease Payment Information & Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i>	Number of Months		Monthly Payment (Plus applicable taxes)
	First	36	\$123.52
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Billing Method: <input type="checkbox"/> Standard <input checked="" type="checkbox"/> Arrears		
Current Lease Number: <b>N16111140</b> <input type="checkbox"/> ACH (Customer to submit authorization form)			

### Section (F) Postage Meter & Postage Funding Information

Meter Model	IN360AI	Machine Model	IN360SH-P5
Postage Funding Method:		Postage Funding Account:	
<input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)		<input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Agency Code		Sub Agency Code	
		Existing Account Number: 7209641	

### Service Products (Check all that apply)

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input checked="" type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input checked="" type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35)
<input type="checkbox"/> NeoShip PLUS (EP70PLUS)
<input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service
<input checked="" type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Installation/Training
<input type="checkbox"/> Software Support for premise (non-cloud) solutions

### Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-v4-16), which are also available at <https://www.neopost.com/terms/government-equipment-lease-terms-usps-dealer-v4-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

\*\*\*\*\* SEE PURCHASE ORDER \*\*\*\*\*

Authorized Signature: *Catherine Brausted*      Print Name and Title: Belle G. Underwood      Date Accepted: 11/19/19

Accepted by Neopost USA and its Affiliates: *Catherine Brausted*      Date Accepted: 10/29/19