



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

November 5, 2019

Mr. Charles D. Ramsey
Executive Director
Gulf Coast Resource Conservation & Development
309 East Ridgeley Street
Atmore, Alabama 36502

RE: Gulf Coast Resource Conservation & Development Grant for Historic Sites in North Baldwin County for Educational Outreach and Economic Development and Tourism

Dear Mr. Ramsey:

The Baldwin County Commission, during its regularly scheduled meeting held on November 5, 2019, took the following actions:

- 1) Authorized the Commission to accept the Grant in the amount of \$5,000.00 from Gulf Coast Resource Conservation & Development to assist in the implementation of the Baldwin County Historic Driving Tour & Park Walking App; and
- 2) Authorized me, as Chairman, to execute the **enclosed** *Cooperative Agreement* between Gulf Coast Resource Conservation & Development and the Baldwin County Commission and any other documents as related to this grant. This *Agreement* shall become effective October 1, 2019, and may be revised upon mutual consent of both parties.

If you have any questions or need further assistance, please do not hesitate to contact me at (251) 972-8515 or Felisha Anderson, Archives Director, at (251) 580-2572.

Sincerely,

BILLIE JO UNDERWOOD, Chairman
Baldwin County Commission

BJU/met Item BC1

cc: Felisha Anderson
Wayne Dyess

ENCLOSURE(S)



Gulf Coast Resource Conservation & Development
309 East Ridgeley Street, Atmore, AL 36502

Cooperative Agreement

This Agreement is made and entered into on October 1, 2019, by and between The Gulf Coast Resource Conservation and Development Council, Inc. (hereinafter called the "Council"), and the Baldwin County Commission (hereinafter called the "Grantee").

The Purpose of this agreement is to implement the project as described in the attached application or proposal entitled, Baldwin County Historic Driving Tour & Park Walking App.

The Council and the Grantee deem it mutually advantageous to cooperate in this project and hereby agree as follows:

1. The Council agrees:
 - A. To provide \$5,000.00 in education funds after the execution of this agreement and when the funds become available. No funds will be available until after October 1, 2018, for the above-mentioned project and contingent on funding. Funds are subject to availability based on quarterly appropriations and **are subject to proration if ordered by the State Finance Director.**
 - B. To provide other assistance in planning and implementation as requested, needed, available and agreed to by the Council.
 - C. **Council grant funds are given on a reimbursement basis. The payment of grant funds will be made on the receipt of the required documentation listed below in section 2.G.**
2. The Grantee agrees:
 - A. To use the funds only on a project that will have public benefits.
 - B. To comply with all provisions of the Federal Civil Rights laws and regulations.
 - C. To spend grant funds only on items included and approved in the project application.
 - D. Grantee shall pre-approve, cooperate, inform and coordinate, with the Council, all forms of events and press announcements of projects through print, electronics, social media and any other form of media exposure. Three weeks' notice is required for events and press announcements.
 - E. To credit the Council on all published, printed or social media relative to the funding for this project with the approved council logo, no stretching or alterations.
 - F. To credit the Council on websites or through social media if council assistance is related to websites, etc. with the approved council logo with no stretching or alterations.

Sign & document:

- a. To return this signed **Cooperative Agreement within 30 days from the date issued.**
- b. **Submit a one-page final completion report.**
- c. **Submit financial documentation including; receipts or invoices and proof of payment, such as a cancelled check or a bank statement. (Please note that financial documentation will NOT be accepted if dated before the date in the first paragraph of this Cooperative Agreement).**



Gulf Coast Resource Conservation & Development

309 East Ridgeley Street, Atmore, AL 36502

- d. Complete the Data Collection Sheet.
 - e. Submit photos in the form of JPG or PNG along with any news publications online or in print that were made during the project.
 - f. Proof of credit to the Council on all published, printed or social media relative to the funding for this project. (Section 2, E)
 - g. Quarterly reports must be filed no later than December 31, March 31, and June 30.
 - h. Proof of credit to the Council on websites or through social media if RC&D assistance is related to websites, etc. (Section 2, F)
 - i. Call or contact the office manager, Jill Morris, at (251) 368-1606 or at gulfcoastrcd@gmail.com with questions relative to your project.
- G. Complete the project and have the appropriate documentation in our office on or before **August 1, 2020**.
- H. Give the Council and State of Alabama Public Examiners, or its authorized representatives, access to and the right to examine all records, books, papers or documents related to this agreement for up to three years after the last grant funds are expended.
- I. Failure to comply with the above conditions or to credit the Council will result in the withholding of the grant payment or disqualification from receiving future council grants.
3. It is mutually agreed:
- A. This agreement shall become effective on the date appearing in the first paragraph.
 - B. This agreement may be revised upon mutual consent of both parties.
 - C. The Council may take appropriate action to ensure compliance with the terms of this agreement, which may include termination, suspension or other remedies deemed necessary.

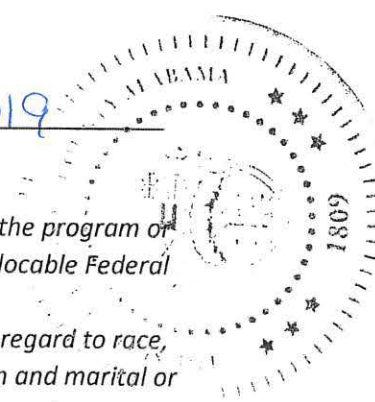
Signatures


 Gulf Coast RC&D Council - Executive Director

10/1/2019
 Date


 Authorized Signer of Grantee

11/4/2019
 Date



By signing this agreement, the recipient assures the Gulf Coast RC&D Council, Inc. that the program or activities provided for under this agreement will be conducted in compliance with all allocable Federal Civil Rights laws, rules, regulations and policies.

All programs and assistance of the Gulf Coast RC&D Council, Inc. are available without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation and marital or family status. Gulf Coast RC&D Council, Inc. is an equal opportunity provider and employer.