



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

May 7, 2019

MEMBERS
DISTRICT 1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

Neopost USA, Inc.
c/o Accurate Control Equipment, Inc.
P.O. Box 533
Fairhope, AL 36533
ATTN: Randall Staab

REFERENCE: Lease of Postage Machines for the Bay Minette Mail Room and Sales & Use Tax Department for the Baldwin County Commission

Dear Mr. Staab:

The Baldwin County Commission during their regularly held meeting of May 7, 2019, approved the lease of two (2) postage machines off the State of Alabama bid for the Bay Minette Mail Room and Robertsdale Sales & Use Tax Department for thirty-six (36) months effective upon full execution of agreements as follows:

Bay Minette Mail Room – Annex 1 Building

Neopost IS-6000 210 Digital Mailing System
IS-5000/6000 Dynamic Weighing Module
IS Series 30 lb. Weigh Platform
IS-5000/6000 Conveyor Stacker
104" Custom Workstation w/Risers, Locking Doors
IS-490/5000/5500/6000 Remote Label Dispenser w/Stand
IS-6000 e-RR Feature Activation & Starter Kit w/Bar Code Scanner
Full Coverage Maintenance Contract
\$2,924.55 per quarter – total per year \$11,698.20

Sales & Use Tax Department – Robertsdale Central Annex II

Neopost IN750 Series Digital Mailing System
INWP10 IN Series 10 lb. Weighing Platform
DT-ECert e-Certify Configuration Fee
Dt-ECert2KAS e-Certify Subscription – Level 3 (up to 2,000 e-Certs per year)
Full Coverage Maintenance Contract
\$1,099.92 per quarter – total per year \$4,399.68
#10 Double Window Certified/Return Receipt Envelopes \$56.00/bx x 3 boxes = \$168.00 per year

Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL 36507. Please find attached your executed copy of the Lease Agreement.

If you have any questions, please call the Purchasing Director, Wanda Gautney at (251) 580-2520.

Sincerely,



CHARLES F. GRUBER, Chairman
Baldwin County Commission

CFG:wg Item #BD-8

Attachment

cc: Wanda Gautney, Purchasing Director

Section (A) Office Information

Office Number	Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	(251) 928-4976	04/10/2019

Section (B) Billing Information

Company Name	Baldwin County Commission		
DBA			
Billing Address	312 Courthouse Square Ste 11		
City State Zip+4	Bay Minette	AL	36507
Contact Name	Accounts Payable	Phone	(251) 937-9561
Contact Title		Fax	(251) 580-2536
Email Address		PO #	

Section (C) Installation Information (if different from billing information)

Company Name	Baldwin County Commission		
Installation Address	312 Courthouse Square Ste 11		
City State Zip+4	Bay Minette	AL	36507
Contact Name	Wanda Gautney	Phone	(251) 937-9561
Contact Title	Purchasing Manager	Fax	(251) 580-2536
Email Address	wgautney@baldwincountyal.gov		
Main Post Office		PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)	<input checked="" type="checkbox"/> See additional listed products on attached continuation schedule.
1	IS6000ASH	IS-6000 210 LPM Base, MMF, 15" Control Panel, Keyboard, LAN Kit & Line Conditioner	
1	IS56DWM PKG	IS-5000/6000 Dynamic Weighing Module	
1	ISWP30	IS Series 30lb. Weigh Platform	
1	IS56CONVEYOR	IS-5000/6000 Conveyor Stacker	
1	MMC104	104" Custom Workstation w/Risers, Locking Doors	
1	ISELDPKG	IS-490/5000/5500/6000 Remote Label Dispenser w/Stand	
1	IS6000ERR	IS-6000 e-RR Feature Activation & Starter Kit w/Bar Code Scanner	

Section (E) Lease Payment Information & Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i> Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input type="checkbox"/> Standard <input checked="" type="checkbox"/> Arrears	Number of Months First 36	Monthly Payment (Plus applicable taxes) \$974.85
	Current Lease Number: N16061190	
	<input type="checkbox"/> ACH (Customer to submit authorization form)	

Section (F) Postage Meter & Postage Funding Information

Meter Model	IS6000AI	Machine Model	IS6000ASH
Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)		Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: 7209641	
Agency Code		Sub Agency Code	

Service Products (Check all that apply)

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input checked="" type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input checked="" type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35)
<input type="checkbox"/> NeoShip PLUS - Requires NeoFunds/TotalFunds (EP70)
<input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service
<input checked="" type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Installation/Training
<input type="checkbox"/> Software Support

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here _____.

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with MailFinance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-v4-16), which are also available at <https://www.neopost.com/terms/government-equipment-lease-terms-usps-dealer-v4-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature	<i>Catherine B. Biedstad</i>	Print Name and Title		Date Accepted	5-7-19
Accepted by Neopost USA and its Affiliates				Date Accepted	4/11/19

Company Name: Baldwin County Commission

Schedule (D) Product Continuation Schedule (Continued)

Qty	Model / Part Number	Description (Include Serial Number, if applicable)
1	SDW30	IS Series 30lb. Differential Weighing

Product Lease Agreement Continuation Schedule
MailFinance, 478 Wheelers Farms Rd, Milford CT 06461
Form L51186e-V04-16 revision 04/16 (PF)

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