INVITATION TO BID

STATE OF ALABAMA
COUNTY OF BALDWIN

NOTICE IS HEREBY GIVEN that the County Commission of Baldwin County, ("Commission"), Alabama, will **receive bids in the Purchasing Office on September 17, 2026, at 1:30 P.M., for the Provision of Fire Protection Services (Extinguishers) for the Baldwin County Commission. Bids will be opened on September 17, 2026, at 2:00 P.M., in the Purchasing Conference Room located at 257 Hand Ave., Bay Minette, Alabama. Bids received after the September 17, 2026, at 1:30 P.M., deadline will not be considered.** All times to be determined solely by the clock on the wall of the Purchasing Conference Room. For all purposes and uses herein, a bid and all required paperwork is "received" at the time and date indicated on the Purchasing Office file stamp which shall be impressed on the face of all such documents when and as presented at the Purchasing Office.

SEE ATTACHED SPECIFICATIONS

This invitation package consists of **FOURTEEN (14)** pages. Bidders shall verify that have received all pages as indicated. If all pages have not been received, then it is the responsibility of the bidder to contact the Purchasing Director, Wanda Gautney at (251) 580-2520 phone, (251) 580-2536 fax.

GENERAL BID INFORMATION

Bidders shall carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Bidders shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation to Wanda Gautney in writing or by e-mail (wgautney@baldwincountyal.gov) in sufficient time for a reply before submission date of bids. The Commission cannot, and does not, guarantee that such inquiries sent by mail or e-mail, will be received timely or prior to the required submission date and time. It is the responsibility of the bidder to contact the Purchasing Director, Wanda Gautney at (251) 580-2520 if a reply is not received.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer but is solely for the purpose of indicating the type, size and quality of materials, product services, or equipment considered best suited for Baldwin County.

Contact initiated by a potential bidder with a county official will be only as specifically set out in this invitation. Any other contact with a county official initiated by a potential bidder or bidder regarding this bid, **between the date of this invitation to the date of bid award**, shall be deemed and treated as an attempt to unduly influence the bid award, and may be grounds for rejection of the bid submitted by the bidder initiating such other contact, at the discretion of the Baldwin County Commission.

BIDDER QUALIFICATIONS

All Bidders must be in, and remain, and by submitting a bid represent that they are and will remain, in compliance with all applicable Federal, Alabama State, County and municipal laws, regulations, resolutions and ordinances. In particular, and without limitation, all bidders must be and remain licensed and permitted in accordance with The Code of Alabama Title 10, concerning corporations doing business within Alabama, Title 34, dealing with licensing for businesses, and Title 40, concerning licenses and taxation, unless otherwise exempt. All bidders shall be prepared to timely submit to the County non confidential evidence or documentation demonstrating that they are presently licensed and permitted under Alabama law. Such non confidential evidence or documentation is encouraged to be submitted with the Bid Package.

The bidder expressly acknowledges, to and for the benefit of the Baldwin County Commission, that this Agreement may be funded with **federal grant monies** and, therefore, bidder expressly warrants and agrees that it shall at all times comply with all applicable federal, state, local and municipal laws and regulations. For more information about the Federal regulations visit the website https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200 Code of Federal Regulations.

The Certification Regarding Lobbying form must be completed and submitted in your response package.

All bidders must provide proof of proper certification of authority, and any required registration, to transact business in this State, in order to perform work for the Baldwin County Commission. Bidder's Registration Number shall be provided on the Bid Response Form. The phone number for the Alabama Secretary of State is (334) 242-5324, Corporate Division.

All vendors, contractors and grantee are required to comply with the Alabama Immigration Law under Sections 31-13-9 (a) and (b) of the Code of Alabama. Forms and documents will be included with award documents. Information and forms can be found on the Baldwin County Commission's Purchasing website under E-Verify at www.baldwincountyal.gov

PREPARING THE BID

Bids must be typed or handwritten in ink. A bid submitted in pencil is unacceptable. The Bid Guarantee and Bid Response Form must be the original paperwork; copies are not acceptable. All required paperwork must be received in the sealed Bid Package.

These specifications exhibit the general intent and purpose of Baldwin County regarding this bid; and they shall be so considered by the bidders. Accordingly, the bidder admits and agrees that said specifications are not complete in every detail. The bidder also agrees that the work and materials not indicated, or expressly mentioned in these specifications, but which are reasonably necessary for the full and faithful performance of the item(s) bid in accordance with the full and faithful intent, will be included in the bid and incorporated in the work the same as if fully and expressly indicated and specified.

The Bidders shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. The exceptions shall be labeled **"EXCEPTION(S) TO BID CONDITIONS AND SPECIFICATIONS,"** and shall be attached to the front of the bid inside the Bid Package. Additional features and/or capabilities not included in the specifications may be included in the bid.

To facilitate the bid evaluation and tabulation, bids should be submitted with specifications identified in the order in which they appear in this document. If applicable, the bidder will provide cost in two (2) categories:
(1) Cost using material as specified.
(2) Cost using material as specified of at least 25% recycled material, if available.
It is the intent of the Commission to award bids which include recycled material when not prohibitive in cost and when in compliance with all other terms and conditions of the Alabama Competitive Bid Law.

IF THE TOTAL PROPOSED BID AMOUNT EXCEEDS $10,000.00, A BID GUARANTEE OF AT LEAST 5% OF THE PROPOSED BID AMOUNT, NOT TO EXCEED $10,000.00, WILL BE INCLUDED WITH THE BID. Such bid guarantee shall be in the form of a bid bond (individual or annual, provided, that bonding is available for such services, equipment or materials), postal money order, certified check, cashier's check, or Letter of Credit. **No exceptions will be allowed.** In the event that a bidder is unable to, or does not, accept the bid award, the bid guarantee may be forfeited to the County at the County's discretion.

SUBMITTING THE BID

In the event that a bidder is financing the product(s) through another agency other than itself, the financing agency must sign the Bid Response Form along with the bidder. A copy of the financing agreement and all conditions must be included with the Bid Response Form. The bidder and the Financing Agency will be held to the requirements stated in the Invitation to Bid. Any assignment of the financing agreement must be approved by the financing agency and the County Commission. Failure to disclose the financing information and all conditions will disqualify the Bidder at the County's discretion.

Bidders that are returning a **NO BID** statement shall write on the outside of the Bid Package, the **Bid Number (WG26-47) with "NO BID"** written underneath. The Bid Package will not be opened in public, but it will be noted that the bidder did respond.

Bids may be hand delivered at any time prior to the bid opening date and time to the Baldwin County Purchasing Office, Annex III Building, 257 Hand Avenue, ATTN: Wanda Gautney, **(mailing) 312 Courthouse Square-Suite 15, Bay Minette, Alabama 36507**. The Commission cannot guarantee that bids sent by mail or courier will be received will be received on or before the bid opening day and time as required. Bids received after the deadline shall not be accepted and shall be returned.

All bids received must be in a sealed envelope plainly marked, **"WG26-47" "PROVISION OF FIRE PROTECTION SERVICES (EXTINGUISHERS)."** Bids submitted by "Express/Overnight" services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

BID AWARD

The Baldwin County Commission, at its discretion, may offer an extension of the Contract awarded to the successful bidder for an additional period not to exceed twelve (12) months or until such time that a new contract can be bid and awarded. Any extension will be at the same prices, terms and conditions. Any extension must have the written approval of both the County and Awarded Bidder within sixty (60) days prior to the expiration of the original contract.

All factors stated in this invitation package will be considered in determining the successful bidder, and any omission(s) of the stated requirements may be cause for rejection of the bid (s), all as determined solely by the Baldwin County Commission.

The County Commission reserves the right to study bids as to their correctness and may award the bid within a thirty (30) day period, but the County Commission reserves the right to extend the bid award for an additional thirty (30) days until an award decision can be made.

The Baldwin County Commission reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part, such bid or bids, solely at its discretion.

TITLE 39/CODE OF AL COMPLIANCE

As a condition of any Bid Award and the respective contract(s) pursuant thereto, the County places full reliance upon the fact that it is the sole responsibility of any contractor, person or entity entering into such a contract with Baldwin County for the prosecution of any public works, to ensure that they and/or any of their respective agents comply with all applicable provisions of Title 39-1-1 et seq. Code of AL 1975.

More specifically, any contractor, person or entity entering into such a contract with Baldwin County for the prosecution of any public works shall be in compliance with, and have full knowledge of, the following provisions of Title 39:

> "(f) The Contractor shall, immediately after the completion of the contract give notice of the completion by an advertisement in a newspaper of general circulation published within the city or county in which the work has been done, for a period of three successive weeks. A final settlement shall not be made upon the contract until the expiration of 30 days after the completion of the notice. Proof of publication of the notice shall be made by the contractor to the authority by whom the contract was made by affidavit of the publisher and a printed copy of the notice published . . ." §39-1-1(f)Code of AL 1975.
>
> "(g) Subsection (f) shall not apply to contractors performing contracts of less than one hundred thousand ($100,000) in amount. In such cases, the governing body of the contracting agency, to expedite final payment, shall cause notice of final completion of

the contract to be published one time in a newspaper of general circulation, published in the county of the contracting agency and shall post notice of final completion on the agency's bulletin board for one week, and shall require the contractor to certify under oath that all bills have been paid in full. Final settlement with the contractor may be made at any time after the notice has been posted for one entire week." §39-1-1 (g) Code of AL 1975.

NOTE: Any failure to fully comply with this section or any applicable laws of the State of Alabama shall be deemed a material breach of the terms of both the Bid Award and the respective contracts resulting there from. Furthermore, Baldwin County takes no responsibility for resulting delayed payments, penalties, or damages as a result of any failure to strictly comply with Alabama Law.

Done this 21st day of August 2026.

Roger H. Rendleman s/s
ROGER H. RENDLEMAN, County Administrator
Baldwin County Commission

BID #WG26-47 SPECIFICATIONS

These specifications shall be construed as minimum. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished.

Bidder shall give unit prices as indicated on the Bid Response Form; prices shall be firm for the period in which the bid is in effect. **The price shall include all applicable charges, to include but not limited to installation, materials for recharging of extinguisher to include O rings, pull pins, valve stems and gauges, labor, travel, etc.**

It is the intent of the Baldwin County Commission to award this contract for twenty-four (24) calendar month period to begin on October 6, 2026. However, the Baldwin County Commission may, at their option and in agreement with the Successful Bidder, renew the contract for up to one (1) additional year (2028). The Baldwin County Commission will, in writing, notify the Contractor thirty (30) days prior to expiration of the 2026 contract with its intent to extend the contract. The Contractor shall respond in writing to the Baldwin County Purchasing Director stating it will or will not agree to the contract extension. The said response shall be made to the Baldwin County Purchasing Director within ten (10) calendar days of receipt of the Commission's intent to extend letter. The prices for 2026 shall also apply to the extension period(s).

The Bidder is responsible for checking to see how many extinguishers are in each building.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer's but is solely for the purpose of indicating the type, size and quality of equipment considered best adapted to Baldwin County.

SCOPE OF WORK

The successful bidder will provide all labor and materials to perform inspection of all fire extinguishers located within County Buildings. The inspection cost shall be given as indicated on the Bid Response Form.

Heavy equipment, buses, or any type of wheeled unit carrying a extinguisher will be available at its home location for inspection or recharge maintenance. The Awarded bidder shall call the Baldwin County Maintenance Department or the Baldwin County Sheriff's Maintenance Department a minimum of two (2) days prior to arrival to inspect and must always have a maintenance person with them. The Awarded Bidder is responsible for setting appointments with the home location. All extinguishers shall be tagged and dated in the same month as the inspection for each building.

The bidder will be responsible for making sure all extinguishers are fully charged. Unit cost shall be given as indicated on the Bid Response Form. All five (5) year fire extinguishers shall be repaired on site, or a loaned extinguisher put in place until the extinguisher is repaired or replaced.

The bidder shall be responsible for providing new extinguisher upon request. Unit cost shall be given as indicated on the Bid Response Form.

The bidder shall be responsible for recharging all types of units owned by Baldwin County. Unit cost shall be given as indicated on the Bid Response Form. **This cost should include all applicable charges for O rings, pull pins, valve stems and gauges.**

The bidder shall be responsible for annual maintenance on handheld, wheeled units, annual conductivity test for carbon dioxide units. Unit cost shall be given as indicated on the Bid Response Form.

Inspection fees for any new buildings added during the year will be negotiated with the awarded bidder.

The Baldwin Correction Center Fire Extinguishers will require monthly inspections and must be tagged monthly. This is the only Baldwin County facility that will be inspected each month. Inspection fee shall be given as indicated on the Bid Response Form.

COORDINATION WITH BALDWIN COUNTY COMMISSION

The contact person for the Baldwin County Commission will be Jessica Stonesifer at (251) 972-8536.

The contact person for the Baldwin County Correction Center will be Bobby Ealum at (251) 654-8371.

BID #WG26-47 RESPONSE FORM
Page 1 of 6
Provision of Fire Protection Services (Extinguishers)

Date:_____

Out of State _____ or _____ If yes, _____
Yes No Registration Number

Company Name:_____

Address:_____

_____

Company Rep_____

_____
(Rep. Name Typed or Printed)

Position:_____

Phone:_____

Email:_____

Financing through another agency beside yourself ____ or ____
Yes No
If yes, must attach a copy of the financing agreement and all conditions to this response form.

_____
Financing Agency Authorized Signature

BID #WG26-47 RESPONSE FORM

Provision of Fire Protection Services (Extinguishers)

Inspection Site	Cost Per Visit
Baldwin County Courthouse - 1 Courthouse Square, Bay Minette, AL	
Baldwin County Administration Bldg - 322 Courthouse Square, Bay Minette, AL	
Baldwin County Annex I Building - 312 Courthouse Square, Bay Minette, AL	
Baldwin County Annex II Building - 175 Courthouse Square, Bay Minette, AL	
Baldwin County Annex III Building - 257 Hand Ave., Bay Minette, AL	
Baldwin County Annex IV Building - 105 W. 3rd St., Bay Minette, AL	
Baldwin County Annex V Building (All bldgs) - 1705 Hwy 31 South, Bay Minette, AL	
Baldwin County Board of Education (2 bldgs) - 2600 N. Hand Ave., Bay Minette, AL	
Baldwin County Sheriff Office Bldg - 320 Hoyle Ave., Bay Minette, AL	
Baldwin County Correctional Center - 200 Hand Ave., Bay Minette, AL *MONTHLY	
Baldwin County Sheriff's Gym & Archives - 210 Railroad St., Bay Minette, AL	
Baldwin County Sheriff's Maint. Shop/Fort Henry (All Bldgs./G.Pumps) - 1400 Moran St. Bay Minette, AL	
Baldwin County Annex VI Building - 212 Courthouse Square, Bay Minette, AL	
Probate Office Building - 220 Courthouse Square, Bay Minette, AL	
Baldwin County Archives Building - 305 East Second Street, Bay Minette, AL	
Health Clinic Building - 324 Courthouse Square, Bay Minette, AL	
Byrne Street Building - 302 Byrne Street, Bay Minette, AL	
Council on Aging North (Vaughn Center) - 55810 Canaan Rd, Stockton, AL	
Bay Minette Building Maintenance Bldg. - 107 South St., Bay Minette, AL	
Bay Minette Highway Dept. - 203 Dickman Rd., Bay Minette, AL	
Juvenile Detention Center - 43405 Nicholsville Rd., Bay Minette, AL	
Mill Creek (Sheriff's) Training Facility - 15950 Mosley Rd., Stapleton, AL	
Baldwin County Level II Shelter - 207 N. White Ave., Bay Minette, AL	
Baldwin County District Attorney's Office - 101 Hand Ave., Bay Minette, AL	
BRATS Annex Bldg. - 201 Dickman Rd, Bay Minette, AL	
Baldwin County Legislative Delegation (Complex-3 offices) - 203 E. Oak St., Bay Minette, AL	
Live Oak Landing Buildings - 8700 Live Oak Rd, Bay Minette, AL	
Baldwin County Sheriff's Support Services - 111 East 4th St., Bay Minette, AL	
Baldwin County Community Corrections - 119 W. 2nd St., Bay Minette, AL	
Bicentennial Park (All Buildings) - 51233 Hwy 225, Bay Minette, AL	
Voting Machine Building (behind BM Hwy) - 203 Dickman Rd., Bay Minette, AL	

BID #WG26-47 RESPONSE FORM

Provision of Fire Protection Services (Extinguishers)

Inspection Site	Cost Per Visit
Little River S.A.I.L Center - 70170 Grant Road, Little River, AL	
Loxley S.A.I.L. Center - 14771 Longview Drive, Loxley, AL	
BRATS - 18100 Co. Rd 54, Robertsdale, AL	
Robertsdale Sheriff's Office - 18126 Co. Rd 54, Robertsdale, AL	
Emergency Management Agency (2 Bldgs) - 23100 McAuliffe Dr., Robertsdale, AL	
Robertsdale Central Annex - 22251 Palmer St., Robertsdale, AL	
Robertsdale Central Annex II (All of Building) - 22070 Hwy 59 South, Robertsdale, AL	
Coroner's Office - 18126B Co. Rd 54, Robertsdale, AL	
Robertsdale Sheriff Storage Facility - 18126 Co. Rd 54, Robertsdale, AL	
State of AL Health Dept. - 23280 Gilbert Dr., Robertsdale, AL	
Robertsdale Sheriff's Maint. Shop - 18185 Raymond Fell Drive, Robertsdale, AL	
Robertsdale Ft. Jones - 18185 Raymond Fell Drive, Robertsdale, AL	
Sheriff Metal Storage Building - 18155 Raymond Fell Drive, Robertsdale, AL	
Health Clinic Building - 22259A Palmer St., Robertsdale, AL	
Reappraisal Building (Old 911 Building) - 23130 McAuliffe Drive, Robertsdale, AL	
Fairhope Courthouse - 1100 Fairhope Ave., Fairhope, AL	
Fairhope BRATS HUB - 918 Fairhope Ave., Fairhope, AL	
CRO/State Probation Office - 20555 Bishop Road, Fairhope, AL	
Silverhill Hwy Dept. (All Bldgs.) - 22220 West Blvd., Silverhill, AL	
Silverhill Hwy Construction Bldg. - 22220 West Blvd., Silverhill, AL	
Silverhill Hwy Maint. Facility - 15605 Silverhill Ave., Silverhill, AL	
Animal Shelter @ Magnolia Landfill - 15240 Co. Rd. 49, Summerdale, AL	
Foley Courthouse - 201 East Section Ave., Foley, AL	
Foley Building Maint. Dept. - 1013 North Juniper Street, Foley, AL	
Foley Building Maint. Building - 201 East Section Ave. Foley, AL	
Foley Hwy Maint. Facility - 20764 Co. Rd 24, Foley, AL	

BID #WG26-47 RESPONSE FORM

Provision of Fire Protection Services (Extinguishers)

Inspection Cost Per Year

2.5 lb ABC	
2.5 lb ABC 6-Yr	
5 lb ABC	
5 lb ABC 6-yr	
10 lb ABC	
10 lb ABC - 6yr	
20 lb ABC	
20 lb 6 yr	
K Type	

Cost Per Charge Extinguisher Units:

2.5 lb ABC	
2.5 lb ABC 6-Yr	
5 lb ABC	
5 lb ABC 6-yr	
10 lb ABC	
10 lb ABC - 6yr	
20 lb ABC	
20 lb 6 yr	
K Type	
2.5 lb BC	
5 lb BC	
5 lb Co2	
10 lb BC	
20 lb BC	
10 lb Co2	
15 lb Co2	
20 lb Co2	
50 lb Co2	

50 lb ABC	
150 lb ABC	
2.5 gallon K	
6 liter K Class	
50 lb Wheel Unit	
150 lb Wheel Unit	
11 lb Halotron	

BID #WG26-47 RESPONSE FORM

Provision of Fire Protection Services (Extinguishers)

Cost of Purchasing New Units:	
2.5 lb ABC w/ Vehicle Bracket	
5 lb ABC w/Wall Hanger	
10 lb ABC w/Wall Hanger	
20 lb ABC w/Wall Hanger	
50 lb ABC Wheel Unit	
125 lb ABC Wheel Unit	
150 lb BC Wheel Unit	
5 lb Co2 w/Wall Hanger	
10 lb Co2 w/Wall Hanger	
15 lb Co2 w/Wall Hanger	
20 lb Co2 w/Wall Hanger	
50 lb Co2 Wheel Unit	
100 lb Co @ Wheel Unit	
2.5 lb Halotron w/Vehicle Bracket	
5 lb Halotron w/ Wall Hanger	
11 lb Halotron w/Wall Hanger	
15.5 Halotran w/Wall Hanger	
6 liter K-Class w/Wall Hanger	
2.5 gal K-Class w/Wall Hanger	
2.5 Gallon Water	
4.75 Clean Guard	
9 lb Clean Guard	
13 lb Clean Guard	
10 lb Cabinet	

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ''Disclosure of Lobbying Activities,'' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ''Disclosure of Lobbying Activities,'' in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

* APPLICANT'S ORGANIZATION
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Prefix: * First Name: Middle Name: * Last Name: Suffix: * Title:
* SIGNATURE: * DATE: