

INVITATION TO BID

STATE OF ALABAMA

COUNTY OF BALDWIN

NOTICE IS HEREBY GIVEN that the County Commission of Baldwin County, Alabama, will receive bids in the Purchasing Office on December 17, 2015 at 1:00 P.M., for the Purchase of Courthouse Security Equipment for the Baldwin County Commission. Bids will be opened December 17, 2015 at 1:30 P.M., in the Purchasing Conference Room located at 257 Hand Ave., Bay Minette, Alabama. Bids received after the December 17, 2015 at 2:00 P.M., deadline will not be considered. All times to be determined solely by the clock on the wall of Commission Chambers. For all purposes and uses herein, a bid and all required paperwork is "received" at the time and date indicated on the Purchasing Office file stamp which shall be impressed on the face of all such documents when and as presented at the Purchasing Office.

SEE ATTACHED SPECIFICATIONS

This invitation package consists of **ELEVEN (11)** pages. Bidders shall verify they have received all pages as indicated. If all pages have not been received, then it is the responsibility of the bidder to contact the Purchasing Office at (251) 580-2520 phone, (251) 580-2536 fax.

GENERAL BID INFORMATION

Bidders shall carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Bidders shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation to Wanda Gautney in writing or e-mail (wgautney@baldwincountyal.gov) in sufficient time for reply before submission date of bids. The Commission cannot, and does not, guarantee that such inquiries sent by mail or e-mail will be received timely or prior to the required submission date and time. It is the responsibility of the bidder to contact the Purchasing Manager, Wanda Gautney at (251) 580-2520 if a reply is not received.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but is solely for the purpose of indicating the type, size and quality of materials, product services, or equipment considered best suited for Baldwin County.

Contact initiated by a potential bidder with a County Official will be only as specifically set out in this invitation. Any other contact with a County Official initiated by a potential bidder or bidder regarding this bid, **between the date of this invitation and the date of bid award**, shall be deemed and treated as an attempt to unduly influence the bid award, and may be grounds for rejection of the bid submitted by the bidder initiating such other contact, at the discretion of the Baldwin County Commission.

BIDDER QUALIFICATIONS

All Bidders, must be in, and remain, and by submitting a bid represent that they are and will remain, in compliance with all applicable Federal, Alabama State, County and municipal laws,

regulations, resolutions and ordinances. In particular, and without limitation, all bidders must be and remain licensed and permitted in accordance with The Code of Alabama Title 10, concerning corporations doing business within Alabama, Title 34, dealing with licensing for businesses, and Title 40, concerning licenses and taxation, unless otherwise exempt. All bidders shall be prepared to timely submit to the County non confidential evidence or documentation demonstrating that they are presently licensed and permitted under Alabama law. Such non confidential evidence or documentation is encouraged to be submitted with the Bid Package.

The bidder expressly acknowledges, to and for the benefit of the Baldwin County Commission, that this Agreement may be funded with **federal grant monies** and, therefore, bidder expressly warrants and agrees that it shall at all times comply with all applicable federal, state, local and municipal laws and regulations. For more information about the Federal regulations visit the website <http://www.gpoaccess.gov/index.html> Code of Federal Regulations.

All bidders must provide proof of proper certification of authority, and any required registration, to transact business in this State, in order to perform work for the Baldwin County Commission. Bidder's Registration Number shall be provided on the Bid Response Form. The phone number for the Alabama Secretary of State is (334) 242-5324, Corporate Division.

All vendors, contractors and grantee are required to comply with the Alabama Immigration Law under Sections 31-13-9 (a) and (b) of the Code of Alabama. Forms and documents will be included with award documents. Information and forms can be found on the Baldwin County Commission's Purchasing website under E-Verify at www.baldwincountyal.gov

PREPARING THE BID

Bids must be typed or handwritten in ink. A bid submitted in pencil unacceptable. The Bid Guarantee and Bid Response Form must be the original paperwork; copies are not acceptable. All required paperwork must be received in the sealed Bid Package.

These specifications exhibit the general intent and purpose of Baldwin County regarding this bid; and they shall be so considered by the bidders. Accordingly, the bidder admits and agrees that said specifications are not complete in every detail. The bidder also agrees that the work and materials not indicated, or expressly mentioned in these specifications, but which are reasonably necessary for the full and faithful performance of the item(s) bid in accordance with the full and faithful intent, will be included in the bid and incorporated in the work the same as if fully and expressly indicated and specified.

The Bidders shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. The exceptions shall be labeled "**EXCEPTION(S) TO BID CONDITIONS AND SPECIFICATIONS,**" and shall be attached to the front of the bid inside the Bid Package. Additional features and/or capabilities not included in the specifications may be included in the bid.

To facilitate the bid evaluation and tabulation, bids should be submitted with

specifications identified in the order in which they appear in this document. If applicable, the bidder will provide cost in two (2) categories:

(1) Cost using material as specified.

(2) Cost using material as specified of at least 25% recycled material, if available.

It is the intent of the Commission to award bids which include recycled material when not prohibitive in cost and when in compliance with all other terms and conditions of the Alabama Competitive Bid Law.

IF THE TOTAL PROPOSED BID AMOUNT EXCEEDS \$10,000.00, A BID GUARANTEE OF AT LEAST 5% OF THE PROPOSED BID AMOUNT, NOT TO EXCEED \$10,000.00, WILL BE INCLUDED WITH THE BID. Such bid guarantee shall be a bid bond (individual or annual, provided, that bonding is available for such services, equipment or materials), postal money order, certified check, cashier's check, Letter of Credit, or certain bonds or note of the United States. This is required by the Alabama Competitive Bid Law, Title 41, Chapter 16, **Code of Alabama 1975**, as amended; **no exceptions will be allowed.**

SUBMITTING THE BID

In the event that a bidder is financing the product(s) through another agency other than itself, the financing agency must sign the Bid Response Form along with the bidder. A copy of the financing agreement and all conditions must be included with the Bid Response Form. The bidder and the Financing Agency will be held to the requirements stated in the Invitation to Bid. Any assignment of the financing agreement must be approved by the financing agency and the County Commission. Failure to disclose the financing information and all conditions will disqualify the Bidder at the County's discretion.

Bidders that are returning a **NO BID** statement shall write on the outside of the Bid Package, the **Bid Number (i.e. WG16-11) with "NO BID"** written underneath. The Bid Package will not be opened in public, but it will be noted that the bidder did respond.

Bids may be hand delivered at any time prior to the bid opening date and time to the Baldwin County Purchasing Office, Annex III Building, 257 Hand Avenue, ATTN.: Wanda Gautney, **(mailing) 312 Courthouse Square-Suite 15, Bay Minette, Alabama 36507**. The Commission cannot guarantee that bids sent by mail or courier will be received will be received on or before the bid opening day and time as required. Bids received after the deadline shall not be accepted and shall be returned.

All bids received must be in a sealed envelope plainly marked, **"WG16-11" "PURCHASE OF COURTHOUSE SECURITY EQUIPMENT."** Bids submitted by "Express/Overnight" services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

BID AWARD

The Baldwin County Commission, at its discretion, may offer an extension of the Contract awarded to the successful bidder for an additional period not to exceed twelve (12) months or until such time that a new contract can be bid and awarded. Any extension will be at the same prices, terms and conditions. Any extension must have the written approval of both the County and Awarded Bidder within sixty (60) days prior to the expiration of the original

contract.

All factors stated in this invitation package will be considered in determining the successful bidder, and any omission(s) of the stated requirements may be cause for rejection of the bid (s), all as determined solely by the Baldwin County Commission.

The County Commission reserves the right to study bids as to their correctness and may award the bid within a thirty (30) day period but the County Commission reserves the right to extend the bid award for an additional thirty (30) days until an award decision can be made.

The Baldwin County Commission reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part, such bid or bids, solely at its discretion.

TITLE 39/CODE OF AL COMPLIANCE

As a condition of any Bid Award and the respective contract(s) pursuant thereto, the County places full reliance upon the fact that it is the sole responsibility of any contractor, person or entity entering into such a contract with Baldwin County for the prosecution of any public works, to ensure that they and/or any of their respective agents comply with all applicable provisions of Title 39-1-1 et seq. Code of AL 1975.

More specifically, any contractor, person or entity entering into such a contract with Baldwin County for the prosecution of any public works shall be in compliance with, and have full knowledge of, the following provisions of Title 39:

“(f) The Contractor shall, immediately after the completion of the contract give notice of the completion by an advertisement in a newspaper of general circulation published within the city or county in which the work has been done, for a period of four successive weeks. A final settlement shall not be made upon the contract until the expiration of 30 days after the completion of the notice. Proof of publication of the notice shall be made by the contractor to the authority by whom the contract was made by affidavit of the publisher and a printed copy of the notice published . . .” §39-1-1(f) Code of AL 1975.

“(g) Subsection (f) shall not apply to contractors performing contracts of less than fifty thousand (\$50,000) in amount. In such cases, the governing body of the contracting agency, to expedite final payment, shall cause notice of final completion of the contract to be published one time in a newspaper of general circulation, published in the county of the contracting agency and shall post notice of final completion on the agency’s bulletin board for one week, and shall require the contractor to certify under oath that all bills have been paid in full. Final settlement with the contractor may be made at any time after the notice has been posted for one entire week.” §39-1-1(g) Code of AL 1975.

NOTE: Any failure to fully comply with this section or any applicable laws of the State of Alabama shall be deemed a material breach of the terms of both the Bid Award and the respective contracts resulting there from. Furthermore, Baldwin County takes no responsibility for resulting delayed payments, penalties, or damages as a result of any failure to strictly comply with Alabama Law.

Done this 1st day of December, 2015.

Tucker Dorsey s/s
TUCKER DORSEY, Chairman
Baldwin County Commission

WG16-11 Bid SPECIFICATIONS

These specifications shall be construed as minimum. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished.

Bidder shall give a unit price as indicated on the Bid Response Form. The price shall include all applicable charges, to include but not limited to installation, materials, labor, etc.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer's, but is solely for the purpose of indicating the type, size and quality of equipment considered best adapted to Baldwin County.

If a "or equal" item is bid, it will be the Bidders responsibility to prove that "or equal" item is in fact equal. Specifications listed highlight important features, but do not constitute full specifications used to determine "or equal" acceptance.

BID RESPONSE FORM

Each supplier should use the Response Form provided for their bid. Exceptions are to be attached to the back of the Response Form. Prices bid shall be firm for ninety (90) days, the period shall begin the day of bid award.

WARRANTY

Bidders shall submit a copy of the manufacturer's standard warranty, along with a complete explanation of the warranty with their bid. With the option of an extended Warranty after Manufacturer's standard warranty has run out.

DELIVERY

Delivery as soon as possible, but not more than forty-five (45) days after receipt of order.

A Purchase Order will be cut for the equipment and quantities listed. Delivery shall be made to the location listed on the Purchase Order.

PURPOSE

The x-ray screening systems specified herein is designed to prohibit the introduction of contraband.

DESCRIPTION

The systems covered by will allow security personnel to examine baggage, packages and freight to ensure that no contraband is being transported into a secure facility.

GENERAL

The units will be new, not a used or demonstration unit, and is from the manufacturer's standard product line.

EQUIPMENT SPECIFICATIONS

**SPECIFICATION FOR TWO (2) MULTI-ENERGY X-RAY INSPECTION SYSTEMS
for Foley and Fairhope Satellite Courthouses**

Foley Satellite Courthouse – 201 E. Section Ave., Foley, AL 36535
Fairhope Satellite Courthouse – 1100 Fairhope Ave., Fairhope, AL 36532

Rapiscan 618XRW Dual Volt, 140KV or equal

Standard Features included

Multi Energy Imaging (4 Color), View Previous/Next Bag, Manual Image Archive, Configurable Image Processing Keys, Baggage Counter, Date/Time Display, Search Indicator, UPS (Uninterrupted Power Supply) and Flat Panel Monitor, Windows Based Software.

Standard Image Processing Functions

Crystal Clear™, Black and White, Organic / Inorganic Stripping, Inverse Video, High Penetration, Psuedo Color, Low Penetration, Variable Edge Enhancement, Variable Color Stripping, Variable Gamma, Variable Density, Dynamic Continous Zoom & Panning, and Fixed Zoon (64x).

Physical Specifications

Length - 1,662 mm (65.1 in.)
Width - 735mm (28.9 in.)
Height – 1,366 mm (53.8 in.)
Tunnel Size – 550 mm (W) x 360 mm (H) (21.7 x 14.2 in)
Conveyor Speed - .020 m/sec (39.4 ft/min)
Conveyor Load – 165 kg (364 lbs) evenly distributed
Conveyor Height – 830 mm (32.7 in)
Approx Weight Net - 425 KG (937 lbs)
System Power – 115/230 VAC ±10%, 60/50Hz

X-Ray Generator and Image Performance

Steel Penetration – 28mm guaranteed; 30mm typical
Wire Resolution – 38 AWG guaranteed; 40 AWG typical
Material Separation – Low Z, Medium Z, High Z to 0.5 Z accuracy
Generator Cooling – Sealed oil bath, with forced air
Anode Voltage – Operating at 140 kV
Tube Current – 0.7 mA
Orientation – Vertically Upward

Operating Environment

Storage Temperature - -20°C to 50°C
Operating Temperature - 0°C to 40°C
Relative Humidity – 5 to 95% non-condensing

Health & Safety

The cabinet X-ray products shall comply with all applicable US FDA and equivalent international regulatory agency requirements, contained in the cabinet X-ray radiation safety performance standard [21 CFR 1020.40] and the general performance standard [21 CFR Part 1010]. The bidder systems shall certify each cabinet X-ray product has a maximum radiation emission leakage of less 1µSv/hr (0.1 mR/hr) from all external surfaces of the cabinet X-ray

system.

Accessories

Target™ (Automatic detection of solid explosives)
Density Threshold Alert (DTA)
Automatic Image Archiving
Operator Training Program (OTP)
Foot-mat
0.25M Tray, at end of conveyor

**SPECIFICATION FOR ONE (1) MULTI-ENERGY X-RAY INSPECTION SYSTEM
for Bay Minette Courthouse**

Bay Minette Courthouse - 1 Courthouse Square, Bay Minette, AL 36507

Rapiscan 626XRW Dual Volt 160KV or equal

Standard Features

Multi Energy Imaging (4 Color), View Previous/Next Bag, Manual Image Archive, Configurable Image Processing Keys, Baggage Counter, Date / Time Display, Search Indicator, UPS (Uninterrupted Power Supply) Remote Workstation, Flat Panel Monitor, Windows Based Software.

Standard Image Processing Functions

Crystal Clear™, Black and White, Organic / Inorganic Stripping, Inverse Video, High Penetration, Pseudo Color, Low Penetration, Variable Edge Enhancement, Variable Color Stripping, Variable Gamma, Variable Density, Dynamic Continuous Zoom & Panning, Fixed Zoom (64x).

Physical Specifications

Length – 3,058 mm (120.4 in.)
Width - 1,329 mm (52.3 in.)
Height – 1,658 mm (65.3 in.)
Tunnel Size – 950 mm (W) x 650 mm (H) (37.4 x 25.6 in)
Conveyor Speed - .020 m/sec (39.4 ft/min)
Conveyor Load – 165 Kg (364 lbs) evenly distributed
Conveyor Height – 781 mm (30.7 in)
Approx Weight Net - 850 KG (1,874 lbs)
System Power – 115/230 VAC ±10%, 60/50Hz

High Penetration X-Ray Generator Option and Image Performance

Steel Penetration – 35mm guaranteed; 40 mm typical
Wire Resolution - 38AWG guaranteed; 40 AWG typical
Anode Voltage - Operating at 160 kV
Tube Current - 1.0 mA

Operating Environment

Storage Temperature - -20°C to 50°C
Operating Temperature - 0°C to 40°C
Relative Humidity – 5 to 95% non-condensing

Health & Safety

Systems' cabinet X-ray products shall comply with all applicable US FDA and equivalent international regulatory agency requirements, contained in the cabinet X-ray radiation safety performance standard [21 CFR 1020.40] and the general performance standard [21 CFR Part 1010]. The bidder shall certify each cabinet X-ray product has a maximum radiation emission leakage of less 1µSv/hr (0.1 mR/hr) from all external surfaces of the cabinet X-ray system.

Accessories

Target™ (Automatic detection of solid explosives)
Density Threshold Alert (DTA)
Automatic Image Archiving
Operator Training Program (OTP)
Foot-mat

TRAINING FOR ALL EQUIPMENT

The systems shall include a computer based training program that is based on the Threat Image Projection system and simulates X-ray operation with a series of clean bags and fictitious threats.

WARRANTY ON ALL EQUIPMENT

Unit should come with a standard two-year parts and labor warranty. In addition to the two-year warranty, supply full technical support, and a seven-day turnaround time on all repairs. Must offer a service agreement that can be tailored to meet our specific needs.

Extended Service Agreement should be offered after the end of the standard two year parts and labor warranty for each unit and should include preventative maintenance checks and radiation safety survey.

INSTALLATION OF ALL EQUIPMENT

Complete installation and training will be required by the successful vendor at the three (3) Courthouse locations listed in the specifications.

TRADE-IN OF OLD X-RAY SCANNERS

Bidders must accept Baldwin County's existing three (3) old machines as a trade-in and apply credit to bid amount. Trade-in value of existing machines shall be indicated on *BID RESPONSE FORM*, below.

BID # WG16-11 RESPONSE FORM

Courthouse Security Equipment

1 of 2

Date: _____

Out of State _____ or _____ If yes, _____
Yes No Registration Number

Company Name: _____

Address: _____

Company Rep _____

(Rep. Name Typed or Printed)

Position: _____

Phone: _____

Fax: _____

Financing through another agency beside yourself _____ or x
Yes No

If yes, must attach a copy of the financing agreement and all conditions to this response from.

Financing Agency Authorized Signature

Brochures showing the equipment offered shall be attached to this Response Form.

BID # WG16-11 RESPONSE FORM

Courthouse Security Equipment

2 of 2

X-RAY INSPECTION SYSTEM 618 XRW or Equal

Amount Bid: \$ _____ each X 2 = \$ _____

X-RAY INSPECTION SYSTEM 626 XRW or Equal

Amount Bid: \$ _____ each

Amount of Trade in Credit for 3 old Machines \$ _____

Extended Warranty after Standard 2 year Warranty

Amount Bid \$ _____ per year