



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. FRANK BURT, JR.
2. CHRIS ELLIOTT
3. J. TUCKER DORSEY
4. CHARLES F. GRUBER

October 4, 2016

Neopost USA, Inc.
c/o Accurate Control Equipment, Inc.
P.O. Box 533
Fairhope, AL 36533
ATTN: Randall Stabb

REFERENCE: Postage Machine and Letter Opener for Various Baldwin County Department

Dear Mr. Stabb:

The Baldwin County Commission during their regularly held meeting on October 4, 2016, approved the lease agreements with your firm for three (3) postage machines and one (1) letter opener off the State of Alabama bid for thirty-six (36) months as per the attached list.

Please find attached your copy of the executed Agreements. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

Sincerely,

TUCKER DORSEY, Chairman
Baldwin County Commission

TD:wg Item#BC-7

Attachment

cc: Wanda Gautney, Purchasing Manager

List of Postage Machines and Letter Opener for Various County Departments

Bay Minette Sheriff's Office

Neopost Model IN600AERR – IN Series 600(AF) e-RR Feature & Activation Kit, with bc Scanner Includes e-RR Rate File w/100 eDel Conf. 100 eSig Conf & 300 eCert Labels
IN600AF – IN Series 600 Base w/Autofeeder, Sealer & Catch Tray
Neopost INWP5 – IN Series 5 Weighing Platform
Accounting Package
Rate Protection
Full Coverage Maintenance Contract
\$569.64 per quarter - \$2,278.56 per year

Robertsdale Sheriff's Office

Neopost Model IS360WP5 – IN 360 Base w/5 lb. Integrated Weigh Platform, Moistener & Catch Tray
INSCAN – IN USB Barcode Scanner for Department Scanning or eServices
IN360DW5 – IN 360 Base 5 lb. Differential Weighing
Rate Protection
Accounting Package
Full Coverage Maintenance Contract
\$307.35 per quarter - \$1,229.40 per year

Fairhope Satellite Courthouse

Neopost Model IN600AERR – IN Series 600(AF) e-RR Feature & Activation Kit, with bc Scanner Includes e-RR Rate File w/100 eDel Conf. 100 eSig Conf & 300 eCert Labels
IN600AF – IN Series 600 Base w/Autofeeder, Sealer & Catch Tray
Neopost INWP5 – IN Series 5 Weighing Platform
Accounting Package
Rate Protection
Full Coverage Maintenance Contract
\$569.64 per quarter - \$2,278.56 per year

Sales Tax Office - Robertsdale

IM16 Letter Opener
Full Coverage Maintenance Contract
\$182.28 per quarter - \$729.12 per year

Section (A) Office Information

Office Number	Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	(251) 928-4976	09/06/2016

Section (B) Billing Information

Company Name	Baldwin County Commission		
DBA			
Billing Address	312 Courthouse Square Ste 11		
City State Zip+4	Bay Minette	AL	36507
Contact Name	Wanda Gautney	Phone	(251) 937-9561
Contact Title	Purchasing Manager	Fax	(251) 580-2536
Email Address	wgautney@baldwincountyal.gov	PO #	

Section (C) Installation Information (if different from billing information)

Company Name	Baldwin County Sales & Use Tax		
Installation Address	22070 Hwy 59		
City State Zip+4	Robertsdale	AL	36587
Contact Name	Kim Creech	Phone	(251) 937-9561
Contact Title		Fax	
Email Address	wgautney@baldwincountyal.gov		
Main Post Office	Robertsdale	PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IM16	Letter Opener

Section (E) Lease Payment Information & Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i> Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input type="checkbox"/> Standard <input checked="" type="checkbox"/> Arrears	Number of Months First 36	Monthly Payment (Plus applicable taxes) \$60.76
	Current Lease Number: N13091735 <input type="checkbox"/> ACH (Customer to submit authorization form)	

Section (F) Postage Meter & Postage Funding Information

Meter Model	Machine Model	
Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)		Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input type="checkbox"/> Existing Existing Account Number:
Agency Code	Sub Agency Code	

Service Products (Check all that apply)

<input type="checkbox"/> Online Postal Rates iMeter™ App (SP10) <input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) <input type="checkbox"/> Online E-Services iMeter™ App (SP30) <input type="checkbox"/> NeoShip BASIC - Requires NeoFunds/TotalFunds (EP70) <input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES) <input type="checkbox"/> RunMyMail <input checked="" type="checkbox"/> Maintenance <input checked="" type="checkbox"/> Installation/Training <input type="checkbox"/> Software Support

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initiated here _____.

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerGovLease-04-16), which are also available at <http://neopostusa.com/terms/DealerGovLease-V04-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature	Print Name and Title	Date Accepted
	Catherine Beaudet	9/13/16
Accepted by Neopost USA and its Affiliates		Date Accepted