



## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincounty.al.gov

MEMBERS  
DISTRICT 1. FRANK BURT, JR.  
2. CHRIS ELLIOTT  
3. J. TUCKER DORSEY  
4. CHARLES F. GRUBER

December 1, 2015

**Via Hand Delivery**

Ms. Peggy Lassitter, LGSW  
Social Work Manager, Area IX  
Baldwin County Medical Reserve Corps Coordinator  
Baldwin County Health Department  
Post Office Box 369  
Robertsdale, Alabama 36567

**RE: Memorandum(s) of Agreement between the Baldwin County Commission and the Baldwin County Medical Reserve Corps for the Use of County Owned Facilities as Electrical Support Shelters**

Dear Ms. Lassitter:

The Baldwin County Commission, during its regularly scheduled meeting held on December 1, 2015, approved the *Memorandum(s) of Agreement* between the Baldwin County Commission and the Baldwin County Medical Reserve Corps to allow the use of the following county owned facilities as electrical support shelters during times of extended power outages:

1. Baldwin County Level II Shelter in Bay Minette
2. Baldwin County Satellite Courthouse Safe Room in Fairhope
3. Baldwin County Satellite Courthouse Safe Room in Foley

Further, the Commission authorized me, as Chairman, to sign the *Agreement(s)* and any related documents. Please find enclosed a **fully executed copy** of each *Memorandum of Agreement* for your files.

If you have any questions or need further assistance, please do not hesitate to contact me at (251) 972-8502 or Reggie Chitwood, EMA Director, at (251) 972-6801.

Sincerely,

  
TUCKER DORSEY, Chairman  
Baldwin County Commission

TD/bnv/Item BF1

cc: Reggie Chitwood, EMA Director  
John Frank, Deputy EMA Director

ENCLOSURE

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE BALDWIN COUNTY COMMISSION  
AND  
THE BALDWIN COUNTY MEDICAL RESERVE CORPS**

WHEREAS, this Memorandum of Agreement (Agreement) is an agreement between the Baldwin County Commission (the County) and the Baldwin County Medical Reserve Corp (BCMRC). This Agreement is to establish procedures whereby an electrical support breathing treatment / cooling station ( electrical support station) would be established at the Baldwin County Level II Shelter in Bay Minette, Alabama (the Level II Shelter) during disasters which result in extended power outages.

The BCMRC agrees as follows:

1. The BCMRC agrees to notify the County of the need to establish an electrical support station.
2. The BCMRC agrees to provide, set up, and take down any equipment needed during the operation of the electrical support station.
3. The BCMRC agrees to provide volunteer staff to remain at the Level II Shelter during the operation of the electrical support station.
4. The BCMRC agrees to have clients sign in and out when utilizing the electrical support station.

The County agrees as follows:

1. The County agrees to provide a room at the Level II Shelter with sustainable power for use as an electrical support station during the hours of 11:00 am – 3:00 pm when notified by the BCMRC.
2. The County agrees to notify the BCMRC volunteer staff if clients arrive to use the electrical station.

This agreement constitutes the entire agreement between the County and the BCMRC.

Amendments to this agreement must be in writing and signed by both parties.

This agreement will be effective when signed by both parties and shall remain in effect until cancelled by either party, with or without cause, by giving 30 days written notice to the other party.

SIGNATURE PAGE

BALDWIN COUNTY COMMISSION:

Signed: Tucker Dorsey  
Tucker Dorsey  
Chairman

Date: 12/01/15

Attest: Ronald J. Cink  
Ronald J. Cink  
County Administrator

BALDWIN COUNTY MEDICAL RESERVE CORPS:

Signed: Peggy Lassitter  
Peggy Lassitter, LGSW  
BCMRC Coordinator

Date: 11/20/15

STATE OF ALABAMA

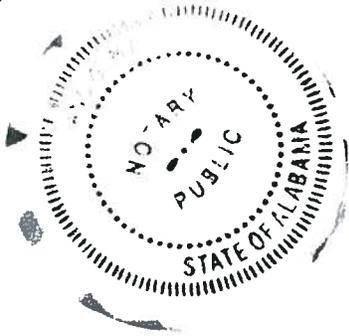
COUNTY OF BALDWIN

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Tucker Dorsey, whose name as Chairman of the Baldwin County Commission, and Ronald J. Cink, whose name as County Administrator of the Baldwin County Commission, are signed to the foregoing instrument and who are known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, they, as such officers and with full authority, executed the same voluntarily for and as the act of said Baldwin County Commission.

Given under my hand and official seal, this the 1st day of December, 2015.

Anubay  
Notary Public, Baldwin County, Alabama

My Commission Expires: ~~My Commission Expires:~~  
October 12, 2019



STATE OF ALABAMA

COUNTY OF BALDWIN

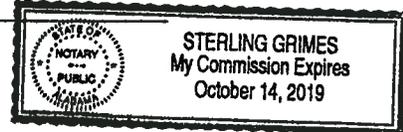
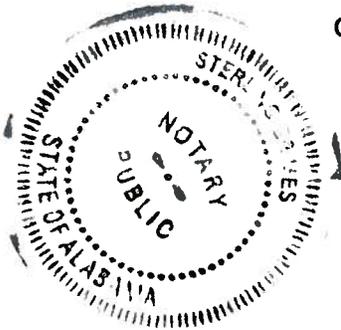
I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Peggy Lassitter, LGSW, whose name as Coordinator of the Baldwin County Medical Reserve Corps, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, she, as such officer and with full authority, executed the same voluntarily for and as the act of said Baldwin County Medical Reserve Corps.

Given under my hand and official seal, this the 22 day of November, 2015.

*Sterling Grimes*

Notary Public, Baldwin County, Alabama

My Commission Expires:



**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE BALDWIN COUNTY COMMISSION  
AND  
THE BALDWIN COUNTY MEDICAL RESERVE CORPS**

WHEREAS, this Memorandum of Agreement (Agreement) is an agreement between the Baldwin County Commission (the County) and the Baldwin County Medical Reserve Corp (BCMRC). This Agreement is to establish procedures whereby an electrical support breathing treatment / cooling station ( electrical support station) would be established at the Baldwin County Satellite Courthouse safe room in Foley, Alabama (the Foley safe room) during disasters which result in extended power outages.

The BCMRC agrees as follows:

1. The BCMRC agrees to notify the County of the need to establish an electrical support station.
2. The BCMRC agrees to provide, set up, and take down any equipment needed during the operation of the electrical support station.
3. The BCMRC agrees to provide volunteer staff to remain at the Foley safe room during the operation of the electrical support station.
4. The BCMRC agrees to have clients sign in and out when utilizing the electrical support station.

The County agrees as follows:

1. The County agrees to provide a room at the Foley Satellite Courthouse (the Foley safe room) with sustainable power for use as an electrical support station during the hours of 11:00 am – 3:00 pm when notified by the BCMRC.
2. The County agrees to notify the BCMRC volunteer staff if clients arrive to use the electrical station.

This agreement constitutes the entire agreement between the County and the BCMRC.

Amendments to this agreement must be in writing and signed by both parties.

This agreement will be effective when signed by both parties and shall remain in effect until cancelled by either party, with or without cause, by giving 30 days written notice to the other party.

SIGNATURE PAGE

BALDWIN COUNTY COMMISSION:

Signed: Tucker Dorsey  
Tucker Dorsey  
Chairman

Date: 12/01/15

Attest: Ronald J. Cink  
Ronald J. Cink  
County Administrator

BALDWIN COUNTY MEDICAL RESERVE CORPS:

Signed: Peggy Lassitter  
Peggy Lassitter, LGSW  
BCMRC Coordinator

Date: 11/20/15

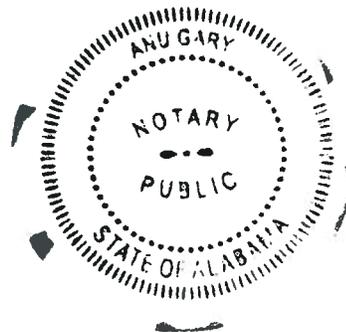
STATE OF ALABAMA

COUNTY OF BALDWIN

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Tucker Dorsey, whose name as Chairman of the Baldwin County Commission, and <sup>Ronald J.</sup> Ron Cink, whose name as County Administrator of the Baldwin County Commission, are signed to the foregoing instrument and who are known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, they, as such officers and with full authority, executed the same voluntarily for and as the act of said Baldwin County Commission.

Given under my hand and official seal, this the 1<sup>st</sup> day of December, 2015.

Ann Carey  
Notary Public, Baldwin County, Alabama  
My Commission Expires:            My Commission Expires:  
October 12, 2019



STATE OF ALABAMA

COUNTY OF BALDWIN

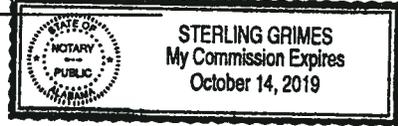
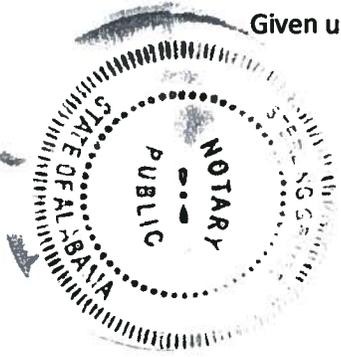
I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Peggy Lassitter, LGSW, whose name as Coordinator of the Baldwin County Medical Reserve Corps, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, she, as such officer and with full authority, executed the same voluntarily for and as the act of said Baldwin County Medical Reserve Corps.

Given under my hand and official seal, this the 20 day of November, 2015.

*Sterling Grimes*

Notary Public, Baldwin County, Alabama

My Commission Expires:



**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE BALDWIN COUNTY COMMISSION  
AND  
THE BALDWIN COUNTY MEDICAL RESERVE CORPS**

WHEREAS, this Memorandum of Agreement (Agreement) is an agreement between the Baldwin County Commission (the County) and the Baldwin County Medical Reserve Corp (BCMRC). This Agreement is to establish procedures whereby an electrical support breathing treatment / cooling station ( electrical support station) would be established at the Baldwin County Satellite Courthouse safe room in Fairhope, Alabama (the Fairhope safe room) during disasters which result in extended power outages.

The BCMRC agrees as follows:

1. The BCMRC agrees to notify the County of the need to establish an electrical support station.
2. The BCMRC agrees to provide, set up, and take down any equipment needed during the operation of the electrical support station.
3. The BCMRC agrees to provide volunteer staff to remain at the Fairhope safe room during the operation of the electrical support station.
4. The BCMRC agrees to have clients sign in and out when utilizing the electrical support station.

The County agrees as follows:

1. The County agrees to provide a room at the Fairhope Satellite Courthouse (the Fairhope safe room) with sustainable power for use as an electrical support station during the hours of 11:00 am – 3:00 pm when notified by the BCMRC.
2. The County agrees to notify the BCMRC volunteer staff if clients arrive to use the electrical station.

This agreement constitutes the entire agreement between the County and the BCMRC.

Amendments to this agreement must be in writing and signed by both parties.

This agreement will be effective when signed by both parties and shall remain in effect until cancelled by either party, with or without cause, by giving 30 days written notice to the other party.

SIGNATURE PAGE

BALDWIN COUNTY COMMISSION:

Signed: Tucker Dorsey  
Tucker Dorsey  
Chairman

Date: 12/6/15

Attest: Ronald J. Cink  
Ronald J. Cink  
County Administrator

BALDWIN COUNTY MEDICAL RESERVE CORPS:

Signed: Peggy Lassitter  
Peggy Lassitter, LGSW  
BCMRC Coordinator

Date: 11/20/15

STATE OF ALABAMA

COUNTY OF BALDWIN

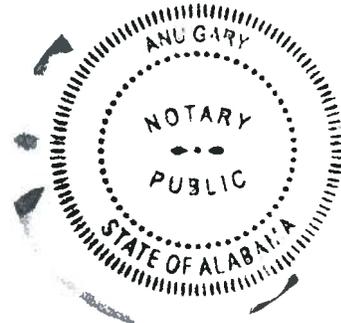
I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Tucker Dorsey, whose name as Chairman of the Baldwin County Commission, and <sup>Ronald J.</sup> Ronald J. Cink, whose name as County Administrator of the Baldwin County Commission, are signed to the foregoing instrument and who are known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, they, as such officers and with full authority, executed the same voluntarily for and as the act of said Baldwin County Commission.

Given under my hand and official seal, this the 6<sup>th</sup> day of December, 2015.

Ann Gary

Notary Public, Baldwin County, Alabama

My Commission Expires: My Commission Expires:  
October 12, 2019



STATE OF ALABAMA

COUNTY OF BALDWIN

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that Peggy Lassitter, LGSW, whose name as Coordinator of the Baldwin County Medical Reserve Corps, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the Memorandum of Agreement, she, as such officer and with full authority, executed the same voluntarily for and as the act of said Baldwin County Medical Reserve Corps.

Given under my hand and official seal, this the 20 day of November, 2015.

*Sterling Grimes*

Notary Public, Baldwin County, Alabama

My Commission Expires:

