



# COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
[www.baldwincountyal.gov](http://www.baldwincountyal.gov)

MEMBERS  
DISTRICT 1. FRANK BURT, JR.  
2. CHRIS ELLIOTT  
3. J. TUCKER DORSEY  
4. CHARLES F. GRUBER

July 7, 2015

Neopost USA, Inc.  
c/o Accurate Control Equipment, Inc.  
P.O. Box 533  
Fairhope, AL 36533  
ATTN: Chad Wilkins

**REFERENCE:** Postage Machine Rental for the Foley Satellite Courthouse

Dear Mr. Wilkins:

The Baldwin County Commission during their regularly held meeting of July 2, 2015, approved the rental of one (1) postage machine off the State of Alabama Bid for the Foley Satellite Courthouse in the amount of \$1,031.10 per quarter for a total amount of \$4,124.40 per year for thirty-six (36) months as follows:

**Neopost Model IN750 Mail Machine IN Series 750 Base w/Mixed Size Feeder, sealer and drop tray**  
**Neopost Model INWP10 IN Series 10 lb Weighing Platform**  
**Neopost Model INDW10 IN Series 6/7 Base 10 lb Differential Weighing**  
**Neopost Model WP10STDN Scale Stand for ISWP10 & INWP10**  
**Neopost Model IN750ERR IN Series 750 Base e-RR Feature & Activation Kit w/BC scanner,**  
**Inc e-RR SW & Rate File w/200 eDel/Sig & 500 eCert Labels**  
**The postage machine will be placed at the Baldwin County Foley Satellite**  
**Courthouse, located at 201 East Section Ave., Foley, Alabama, 36535**

Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL 36507. Please find attached your executed copy of the Lease Agreement.

If you have any questions, please call the Purchasing Manager, Wanda Gautney at (251) 580-2520.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles F. Gruber', written in a cursive style.

CHARLES F. GRUBER, Chairman  
Baldwin County Commission

CFG:wg Item#BC-4

Attachment

cc: Wanda Gautney, Purchasing Manager  
Jeannie Bonifay, Foley Courthouse Coordinator

### Section (A) Dealer Information

Dealer Office Number	Dealer Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	2519224976	08/08/2015

### Section (B) Billing Information

Company Name	Baldwin County Commiselon		
DBA			
Billing Address	312 Courthouse Square Ste 11		
City State Zip+4	Bay Minette	AL	36507
Contact Name	Accounts Payable	Phone	(251) 937-9561
Contact Title		Fax	
Email Address		PO #	

### Section (C) Installation Information (if different from billing information)

Company Name	Foley Courthouse		
DBA			
Installation Address	201 East Section Ave		
City State Zip+4	Foley	AL	36535
Contact Name	Jennie Bonifay	Phone	(251) 937-8581
Contact Title		Fax	
Email Address			

### Section (D) Products

Qty	Model / Part Number	Description (Include Serial Number, if applicable)
1	IN750	IN Series 750 Base w/ Mixed Size Feeder, sealer and drop tray
1	INWP10	IN Series 10 lb Weighing Platform
1	INDW10	IN Series 6/7 Base 10lb. Differential Weighing
1	WP10STDN	Scale Stand for ISWP10 & INWP10
1	IN750ERR	IN Series 750 Base e-RR Feature & Activation Kit w/bc scanner. Inc e-RR SW & Rate File w/200 eDel/Sig & 500 eCert labels

### Section (E) Lease Payment Information & Schedule

<b>Tax Status:</b> <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i>  <b>Billing Frequency:</b> <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually  <b>Billing Method:</b> <input type="checkbox"/> Standard <input type="checkbox"/> Government Payment in Arrears	<b>Number of Months</b> First 36 Monthly Payment (Plus applicable taxes) \$343.70
	Current Lease Number N12061904 New Lease Number

### Section (G) Postage Meter & Postage Funding Information

<b>Main Post Office Name</b>  <b>Postage Funding Method:</b> <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit  <i>Attach ACH Authorization Form</i>	<b>Post Office 5-Digit Zip Code</b>  <input type="checkbox"/> OMAS / CPU OMAS Agency Code <input type="checkbox"/> USPS CPU <i>Attach USPS CPU Authorization Letter</i>	<b>Postage Funding Account:</b> <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: 7209641
---	--	---

### Section (F) ACH Direct Debit for Lease Payments (Attach Voided Check)

Bank Name	
Bank Contact Name	
Bank Contact Phone	
Bank City State	
Bank Routing Number	Bank Account Number

### Section (H) Services

Rate Protection	<input checked="" type="checkbox"/> Online Postal Rates	Covered Product: IN750
	<input type="checkbox"/> None	
Subscription	<input type="checkbox"/> NeoShip	
iMeter Apps	<input checked="" type="checkbox"/> Online Postal Expense Management	
	<input type="checkbox"/> Online E-Services	
	<input checked="" type="checkbox"/> Online E-Services with Electronic Return Receipt	
Software	<input type="checkbox"/> Software Advantage	Covered Product:
Services	<input checked="" type="checkbox"/> Installation/Training	<input checked="" type="checkbox"/> Maintenance

### Section (I) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here \_\_\_\_\_.

This document consists of a Government Product Lease (Lease) with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerGovLease-06-13), which are also available at <http://www.neopostusa.com/terms/DealerGovLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature: *Charles F. Gaudin*      Print Name and Title: Charles F. Gaudin, Chairman      Date Accepted: 7-7-15  
 Accepted by Neopost USA and its Affiliates: \_\_\_\_\_      Date Accepted: \_\_\_\_\_