



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. FRANK BURT, JR.
2. CHRIS ELLIOTT
3. J. TUCKER DORSEY
4. CHARLES F. GRUBER

November 18, 2015

Sharp Electronics Corporation
One Sharp Plaza, Box Q
Mahwah, NJ 07495
ATTN: Eileen M. Syrek

REFERENCE: Leasing Copy Machines for the Baldwin County Revenue Commission Offices
Located at Fairhope and Foley Satellite Courthouses

Dear Ms. Syrek:

The Baldwin County Commission during their regularly held meeting of November 18, 2015, approved the lease agreements with your firm for two (2) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Fairhope Revenue Commission Office – Fairhope Satellite Courthouse

Model: MX-M364N

Price: \$99.77 per month

Excess Charge/copy: \$0.0055 B/W

Location: Foley Revenue Commission Office – Foley Satellite Courthouse

Model: MX-M364N

Price: \$101.69 per month

Excess Charge/copy: \$0.0055 B/W

Please find attached your copy of the executed agreement.

If you have any questions, please contact the Purchasing Manager, Wanda Gautney, at (251) 580-2520.

Sincerely,

CHARLES F. GRUBER, Chairman
Baldwin County Commission

CFG:wg Item #BB-3

Attachment

cc: Wanda Gautney, Purchasing Manager

SUPPLIES

Contract includes all supplies, toner, and developer. Excludes paper and staples. It is expressly agreed upon by both parties that only authorized supplies provided by Sharp Electronics Corporation C/O Copy Products Company will be used. Toner consumption shall be within 10% of manufacturer estimated yieldage. Toner consumption exceeding 10% of the manufacturer recommended yields will be billed at 90% of the current suggested list price.

SERVICE

Contract includes all parts, labor, travel, photo-conductor (drums), and repair loaners (if necessary). Excludes damage due to negligence or misuse. Sharp Electronics Corporation C/O Copy Products Company and the LESSEE will at their option, replace said equipment if necessary during the term of contract to maintain customer satisfaction.

TERMS AND CONDITIONS

All terms and conditions apply in accordance with the State of Alabama copier contract.

LESSEE *Carol Hall* TITLE *Chairman* DATE *11-18-14*
Industry Solutions &
Government Account
LESSOR *Cristina Beahm* TITLE Manager DATE 10/28/14

