



## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincountyal.gov

MEMBERS  
DISTRICT 1. FRANK BURT, JR.  
2. ROBERT E. (BOB) JAMES  
3. J. TUCKER DORSEY  
4. CHARLES F. GRUBER

November 5, 2013

Sharp Electronics Corporation  
One Sharp Plaza, Box Q  
Mahwah, NJ 07495  
ATTN: Eileen M. Syrek

**REFERENCE:** Copy Machine Rental for Various Highway Department Offices located in the Central Annex II Building in Robertsedale, Alabama

Dear Ms. Syrek:

The Baldwin County Commission during their regularly held meeting of November 5, 2013, approved the copy machine rental of four (4) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

**Location: Highway Administration – Robertsedale Central Annex II - 3<sup>rd</sup> floor**

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

**Location: Highway Accounting – Robertsedale Central Annex II - 3<sup>rd</sup> floor**

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

**Location: Highway Construction Office – Robertsedale Central Annex II - 3<sup>rd</sup> floor**

Model: MX-2640N

Price: \$154.34/month

Excess Charge/copy: \$0.0079 BW and \$0.045/color copy

**Location: Highway Permit Office – Robertsedale Central Annex II - 4<sup>th</sup> floor**

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

Please find attached your copies of the executed agreements.

If you have any questions, please contact the Purchasing Manager, Wanda Gautney, at (251) 580-2520.

Sincerely,



CHARLES F. GRUBER, Chairman  
Baldwin County Commission

CFG:wg Item #BC-9

Attachment

cc: Wanda Gautney, Purchasing Manager



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**SUPPLIES**

Contract includes all supplies, toner, and developer. Excludes paper and staples. It is expressly agreed upon by both parties that only authorized supplies provided by Sharp Electronics Corporation C/O Copy Products Company will be used. Toner consumption shall be within 10% of manufacturer estimated yieldage. Toner consumption exceeding 10% of the manufacturer recommended yields will be billed at 90% of the current suggested list price.

**SERVICE**

Contract includes all parts, labor, travel, photo-conductor (drums), and repair loaners (if necessary). Excludes damage due to negligence or misuse. Sharp Electronics Corporation C/O Copy Products Company and the LESSEE will at their option, replace said equipment if necessary during the term of contract to maintain customer satisfaction.

**TERMS AND CONDITIONS**

All terms and conditions apply in accordance with the State of Alabama copier contract.

LESSEE

*[Signature]*

TITLE

*Chairman*

DATE

*11/5/2013*

LESSOR

*[Signature]*

TITLE

ACCOUNT MGR

DATE

10/7/13

