



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. FRANK BURT, JR.
2. ROBERT E. (BOB) JAMES
3. J. TUCKER DORSEY
4. CHARLES F. GRUBER

November 5, 2013

Sharp Electronics Corporation
One Sharp Plaza, Box Q
Mahwah, NJ 07495
ATTN: Eileen M. Syrek

REFERENCE: Copy Machine Rental for Various Highway Department Offices located in the Central Annex II Building in Robertsdale, Alabama

Dear Ms. Syrek:

The Baldwin County Commission during their regularly held meeting of November 5, 2013, approved the copy machine rental of four (4) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Highway Administration – Robertsdale Central Annex II - 3rd floor

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

Location: Highway Accounting – Robertsdale Central Annex II - 3rd floor

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

Location: Highway Construction Office – Robertsdale Central Annex II - 3rd floor

Model: MX-2640N

Price: \$154.34/month

Excess Charge/copy: \$0.0079 BW and \$0.045/color copy

Location: Highway Permit Office – Robertsdale Central Annex II - 4th floor

Model: MX-5141N

Price: \$227.39/month

Excess Charge/copy: \$0.0054 BW and \$0.04/color copy

Please find attached your copies of the executed agreements.

If you have any questions, please contact the Purchasing Manager, Wanda Gautney, at (251) 580-2520.

Sincerely,



CHARLES F. GRUBER, Chairman
Baldwin County Commission

CFG:wg Item #BC-9

Attachment

cc: Wanda Gautney, Purchasing Manager

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SUPPLIES

Contract includes all supplies, toner, and developer. Excludes paper and staples. It is expressly agreed upon by both parties that only authorized supplies provided by Sharp Electronics Corporation C/O Copy Products Company will be used. Toner consumption shall be within 10% of manufacturer estimated yieldage. Toner consumption exceeding 10% of the manufacturer recommended yields will be billed at 90% of the current suggested list price.

SERVICE

Contract includes all parts, labor, travel, photo-conductor (drums), and repair loaners (if necessary). Excludes damage due to negligence or misuse. Sharp Electronics Corporation C/O Copy Products Company and the LESSEE will at their option, replace said equipment if necessary during the term of contract to maintain customer satisfaction.

TERMS AND CONDITIONS

All terms and conditions apply in accordance with the State of Alabama copier contract.

LESSEE	<u>[Signature]</u>	TITLE	<u>Chairman</u>	DATE	<u>11/5/2013</u>
			<u>Regional Major</u>		
LESSOR	<u>[Signature]</u>	TITLE	<u>Account Mgr</u>	DATE	<u>10/7/13</u>

