



## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincountyal.gov

MEMBERS  
DISTRICT 1. FRANK BURT, JR.  
2. ROBERT E. (BOB) JAMES  
3. J. TUCKER DORSEY  
4. CHARLES F. GRUBER

September 3, 2013

Neopost USA, Inc.  
Mail Finance  
478 Wheelers Farms Rd.  
Milford, CT 06461

**REFERENCE:** Postage Machine Rental for the Baldwin County Sheriff's Offices Located in  
Robertsdale and Bay Minette for the Baldwin County Commission

Dear Sir:

The Baldwin County Commission during their regularly held meeting of September 3, 2013, approved the rental of two (2) postage machines off the State of Alabama bid for the Bay Minette Sheriff's Office and the Robertsdale Sheriff's Office for thirty-six (36) months as follows:

**Bay Minette Sheriff's Office**

Neopost Model IN600AF Digital Mailing Machine  
with/Autofeeder, Sealer and Catch Tray  
Neopost INWP5 Weighing Platform  
Accounting Package  
Rate Protection  
Full Coverage Maintenance Contract  
\$661.08 per quarter - \$2,644.32 per year

**Robertsdale Sheriff's Office**

Neopost Model IS330 Digital Mailing Machine  
with Integrated Weight Platform  
Rate Protection  
Accounting Package  
Full Coverage Maintenance Contract  
\$321.51 per quarter - \$1,286.04 per year

Please find attached your copy of the executed Agreements. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

If you have any questions, please call the Purchasing Officer, Wanda Gautney at (251) 580-2520.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Dorsey', written in a cursive style.

TUCKER DORSEY, Chairman  
Baldwin County Commission

TD:wg Item#BE-3

Attachment

cc: Wanda Gautney, Purchasing Officer

### Section (A) Dealer Information

Dealer Office Number <b>601</b>	Dealer Office Name <b>Accurate Control Equipment Inc.</b>	Phone # <b>2519284976</b>	Date <b>08/05/2013</b>
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### Section (B) Billing Information

Company Name	<b>Baldwin County Sheriffs Office</b>		
DBA			
Billing Address	<b>312 Courthouse Square Ste 11</b>		
City State Zip+4	<b>Bay Minette</b>	<b>AL</b>	<b>36507</b>
Contact Name	<b>Accounts Payable</b>	Phone	<b>(251) 937-9561</b>
Contact Title		Fax	
Email Address		PO #	

### Section (C) Installation Information (if different from billing information)

Company Name	<b>Baldwin County Sheriffs Office</b>		
DBA			
Installation Address	<b>310 Hand Ave.</b>		
City State Zip+4	<b>Bay Minette</b>	<b>AL</b>	<b>36507</b>
Contact Name		Phone	<b>(251) 937-9561</b>
Contact Title		Fax	
Email Address			

### Section (D) Products

Qty	Model / Part Number	Description (Include Serial Number, if applicable)
1	IN600AF	IN Series 600 Base w/ Autofeeder, Sealer & Catch Tray
1	ISWP5	IS-430/440 5lb. Weigh Platform Only

### Section (E) Lease Payment Information & Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i>	Number of Months First 36	Monthly Payment (Plus applicable taxes) \$220.36
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Current Lease Number	
Billing Method: <input checked="" type="checkbox"/> Standard <input type="checkbox"/> Government Payment in Arrears	New Lease Number	

### Section (G) Postage Meter & Postage Funding Information

Main Post Office Name	Post Office 5-Digit Zip Code
Postage Funding Method: <input type="checkbox"/> Bill Me <input checked="" type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit	Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: <b>7209641</b>
Attach ACH Authorization Form	Attach USPS CPU Authorization Letter

### Section (H) Services

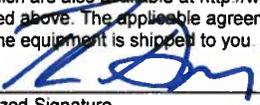
Rate Protection	<input checked="" type="checkbox"/> Online Postal Rates <input type="checkbox"/> RCP (Shipped Update) <input type="checkbox"/> None	Covered Product: IN600AF
iMeter Apps	<input checked="" type="checkbox"/> Online Postal Expense Management <input type="checkbox"/> Online E-Services <input type="checkbox"/> Online E-Services with Electronic Return Receipt	
Software	<input type="checkbox"/> Software Advantage	Covered Product:
Dealer Services	<input checked="" type="checkbox"/> Maintenance <input checked="" type="checkbox"/> Installation/Training	

### Section (F) ACH Direct Debit for Lease Payments (Attach Voided Check)

Bank Name	
Bank Contact Name	
Bank Contact Phone	
Bank City State	
Bank Routing Number	Bank Account Number

### Section (I) Approval

This document consists of a Product Lease ("Lease") with MailFinance Inc., and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc., and a neoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerLease-06-13), which are also available at <http://www.neopostusa.com/terms/DealerLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.



**TERESA JENSEN, CUSTOMER**  
 Date Accepted **9.3.13**

Accepted by Neopost USA and its Affiliates

MailFinance, 478 Wheelers Farms Rd, Milford CT 06461

  
 Date Accepted **8/19/13**



Form 151-099-03-11 revision 08/11 (PF)

### Section (A) Dealer Information

Dealer Office Number <b>601</b>	Dealer Office Name <b>Accurate Control Equipment Inc.</b>	Phone # <b>2519284976</b>	Date <b>08/05/2013</b>
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### Section (B) Billing Information

Company Name <b>Robertsdale Sheriffs Office</b>	DBA	Billing Address <b>312 Courthouse Square Ste 11</b>	City State Zip+4 <b>Bay Minette AL 36507</b>	Contact Name <b>Accounts Payable</b>	Phone <b>(251) 937-9561</b>	Contact Title	Fax	Email Address	PO #
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### Section (C) Installation Information (if different from billing information)

Company Name <b>Robertsdale Sheriffs Office</b>	DBA	Installation Address <b>18126 County Rd 54</b>	City State Zip+4 <b>Robertsdale AL 36567</b>	Contact Name	Phone	Contact Title	Fax	Email Address
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### Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IS330-P5	IS-330 Base w/ 5lb. Integrated WP, 10 Accounts & Moistener

### Section (E) Lease Payment Information & Schedule

Tax Status:	Number of Months	Monthly Payment (Plus applicable taxes)
<input type="checkbox"/> Taxable	First 36	\$107.17
<input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i>		
Billing Frequency:	Current Lease Number	
<input type="checkbox"/> Monthly		
<input checked="" type="checkbox"/> Quarterly	New Lease Number	
<input type="checkbox"/> Annually		
Billing Method:		
<input checked="" type="checkbox"/> Standard		
<input type="checkbox"/> Government Payment in Arrears		

### Section (G) Postage Meter & Postage Funding Information

Main Post Office Name	Post Office 5-Digit Zip Code
Postage Funding Method:	Postage Funding Account:
<input type="checkbox"/> Bill Me	<input type="checkbox"/> OMAS / CPU
<input checked="" type="checkbox"/> Prepay by Check	OMAS Agency Code
<input type="checkbox"/> ACH Debit	<input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS
	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing
Attach ACH Authorization Form	Attach USPS CPU Authorization Letter
	<b>36020747</b>

### Section (H) Services

Rate Protection	<input checked="" type="checkbox"/> Online Postal Rates	Covered Product: IS330-P5
	<input type="checkbox"/> RCP (Shipped Update)	
	<input type="checkbox"/> None	
iMeter Apps	<input checked="" type="checkbox"/> Online Postal Expense Management	
	<input type="checkbox"/> Online E-Services	
	<input type="checkbox"/> Online E-Services with Electronic Return Receipt	
Software	<input type="checkbox"/> Software Advantage	Covered Product:
Dealer Services	<input checked="" type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Installation/Training

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Bank Name	Bank Contact Name	Bank Contact Phone	Bank City State	Bank Routing Number	Bank Account Number
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This document consists of a Product Lease ("Lease") with MailFinance Inc., and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc., and a neoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerLease-06-13), which are also available at <http://www.neopostusa.com/terms/DealerLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature	<i>[Signature]</i>	Print Name and Title	<i>Theresa Davis, Chairman</i>	Date Accepted	<i>9.3.13</i>
Accepted by Neopost USA and its Affiliates	<i>[Signature]</i>		<i>Catherine Beaudet</i>	Date Accepted	<i>8/8/13</i>

MailFinance, 478 Wheelers Farms Rd, Milford CT 06461

