



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

September 3, 2013

MEMBERS
DISTRICT 1. FRANK BURT, JR.
2. ROBERT E. (BOB) JAMES
3. J. TUCKER DORSEY
4. CHARLES F. GRUBER

Neopost USA, Inc.
Mail Finance
478 Wheelers Farms Rd.
Milford, CT 06461

REFERENCE: Letter Opener Rental for the Baldwin County Sales and Use Tax Department
Located in Robertsdale, Alabama for the Baldwin County Commission

Dear Sir:

The Baldwin County Commission during their regularly held meeting of September 3, 2013, approved the rental of the Neopost IM-16 Letter Opener for the Sales and Use Tax Department located in Robertsdale off the State of Alabama bid for thirty-six (36) months in the amount of \$266.34 per quarter for a total amount of \$1,065.36 per year.

Please find attached your executed copy of the rental agreement. Monthly billing will be required to the Baldwin County Commission, 312 Courthouse Square-Suite 11, Bay Minette, Alabama, 36507, ATTN: Accounts Payable.

If you have any questions, please call the Purchasing Officer, Wanda Gautney at (251) 580-2520.

Sincerely,

TUCKER DORSEY, Chairman
Baldwin County Commission

TD:wg Item #BB-7

Attachment

cc: Wanda Gautney, Purchasing Officer

Section (A) Dealer Information

Dealer Office Number: **601** Dealer Office Name: **Accurate Control Equipment Inc.** Phone #: **2519284976** Date: **08/05/2013**

Section (B) Billing Information

Company Name: **Baldwin County Commission**
 DBA:
 Billing Address: **312 Courthouse Square Ste 11**
 City State Zip+4: **Bay Minette AL 36507**
 Contact Name: **Accounts Payable** Phone:
 Contact Title: Fax
 Email Address: PO #

Section (C) Installation Information (if different from billing information)

Company Name: **Baldwin County Sales & Use Tax**
 DBA:
 Installation Address: **22070 Hwy 59**
 City State Zip+4: **Robertsdale AL 36567**
 Contact Name: **Kim Creech** Phone: **(251) 937-9561**
 Contact Title: Fax
 Email Address:

Section (D) Products

Qty	Model / Part Number	Description (Include Serial Number, if applicable)
1	IM16	Letter Opener

Section (E) Lease Payment Information & Schedule

Tax Status:
 Taxable
 Tax Exempt
Certificate attached

Number of Months	Monthly Payment (Plus applicable taxes)
First 36	\$88.78

Billing Frequency:
 Monthly
 Quarterly
 Annually

Billing Method:
 Standard

Government Payment in Arrears

Current Lease Number

New Lease Number

Section (F) ACH Direct Debit for Lease Payments (Attach Voided Check)

Bank Name
 Bank Contact Name
 Bank Contact Phone
 Bank City State
 Bank Routing Number Bank Account Number

Section (G) Postage Meter & Postage Funding Information

Main Post Office Name Post Office 5-Digit Zip Code
 Postage Funding Method:
 Bill Me OMAS / CPU
 Prepay by Check OMAS Agency Code
 ACH Debit
 Attach ACH Authorization Form Attach USPS CPU Authorization Letter

Postage Funding Account:
 POC TMS
 New Existing
 Existing Account Number

Section (H) Services

Rate Protection Online Postal Rates Covered Product:
 RCP (Shipped Update)
 None
 iMeter Apps Online Postal Expense Management
 Online E-Services
 Online E-Services with Electronic Return Receipt
 Software Software Advantage Covered Product.
 Dealer Services Maintenance Installation/Training

Section (I) Approval

This document consists of a Government Product Lease ("Lease") with MailFinance Inc., and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc., and a neoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerGovLease-06-13), which are also available at <http://www.neopostusa.com/terms/DealerGovLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature

Print Name and Title

Date Accepted

Accepted by Neopost USA and its Affiliates

Date Accepted

MailFinance, 478 Wheelers Farms Rd, Milford CT 06461

Form L51186e-03-11 revision 08/11 (PF)

